# ANNUAL REPORTS AND RELATED DOCUMENTS::

## **Issuer & Securities**

#### Issuer/Manager

VALUETRONICS HOLDINGS LIMITED

#### Securities

VALUETRONICS HOLDINGS LIMITED - BMG9316Y1084 - BN2

#### Stapled Security

No

# Announcement Details

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Annual Reports and Related Documents

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Annual Report

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Submitted By (Co./ Ind. Name)

**Tse Chong Hing** 

## Designation

Chairman and Managing Director

Description (Please provide a detailed description of the event in the box below - Refer to the Online help for the format) Please see attached -

 (1) Announcement in relation to Annual Report, Circular to Shareholders and Annual General Meeting to be held on 14 August 2020
 (2) Annual Report
 (3) Circular to Shareholders
 (4) Existing Bye-Laws of the Company

#### **Additional Details**

# Period Ended 31/03/2020

## Attachments

Valuetronics-FY2020%20Letter%20to%20Shareholders.pdf

Valuetronics-FY2020%20Annual%20Report.pdf

Valuetronics-FY2020%20Circular%20to%20Shareholders.pdf

Valuetronics-Existing%20Bye-Laws.pdf

Total size =3359K MB

#### **CIRCULAR DATED 21 JULY 2020**

# THIS CIRCULAR IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION. PLEASE READ IT CAREFULLY.

This Circular is issued by Valuetronics Holdings Limited (the "**Company**") and is to be read together with the Company's Annual Report for the financial year ended 31 March 2020 and the Company's Notice of Annual General Meeting dated 21 July 2020. If you are in any doubt as to its contents or the course of action you should take, you should consult your stockbroker, bank manager, solicitor, accountant or other professional adviser immediately.

If you have sold or transferred all your ordinary shares in the capital of the Company held through The Central Depository (Pte) Limited ("**CDP**"), you need not forward this Circular to the purchaser or transferee as arrangements will be made by CDP for a separate Circular to be sent to the purchaser or transferee. If you have sold or transferred all your ordinary shares in the capital of the Company which are represented by physical share certificate(s), you should forward this Circular immediately to the purchaser or transferee, or to the bank, stockbroker or other agent through whom the sale or transfer was effected for onward transmission to the purchaser or transferee. Your attention is drawn to pages 25 and 26 of this Circular in respect of action to be taken if you wish to attend and/or vote at the Annual General Meeting ("**AGM**") of the Company.

This Circular has been made available on SGXNet and the Company's website at the URL <u>http://www.valuetronics.com.hk/ir/announce.html</u>. A printed copy of this Circular will NOT be dispatched to Shareholders.

Due to the current COVID-19 restriction orders in Singapore, Shareholders will not be able to attend the AGM (as defined herein) in person. Instead, alternative arrangements have been put in place to allow Shareholders who pre-register to participate at the AGM by (a) observing and/or listening to the proceedings via "live" audio-and-visual webcast via their mobile phones, tablets or computers or "live" audio-only stream via telephone; (b) submitting questions related to the resolution(s) to be tabled for approval in advance of the AGM; and/or (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

Please refer to Section 7 of this Circular for further information and the Company's announcement dated 21 July 2020 entitled "Annual Report, Circular to Shareholders and Annual General Meeting to be held on 14 August 2020" which has been uploaded on SGXNet including the steps to be taken by the Shareholders to participate in the AGM. Such announcement may also be accessed on the Company's website.

The Singapore Exchange Securities Trading Limited assumes no responsibility for the accuracy of any statements made, opinions expressed or reports contained in this Circular.



# VALUETRONICS HOLDINGS LIMITED

(Incorporated in Bermuda on 18 August 2006) Registration No.: 38813

#### **CIRCULAR TO SHAREHOLDERS**

#### IN RELATION TO

## THE PROPOSED RENEWAL OF THE SHARE BUYBACK MANDATE

#### IMPORTANT DATES AND TIMES:

Last date and time for the lodgment of the Proxy Form	:	11 August 2020 at 10.00 am
Date and time of the Annual General Meeting	:	14 August 2020 at 10.00 am
Place of the Annual General Meeting	:	The Annual General Meeting will be held by way of electronic means

Printed copies of the Company's Notice of AGM and the Proxy Form have been dispatched to Shareholders (including depositors whose names are listed against the Depository Register maintained by The Central Depository (Pte) Limited on 14 July 2020). These documents are also published on the Company's website at the URL http://www.valuetronics.com.hk/ir/announce.html and on SGXNet.

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# DEFINITIONS

In this Circular, unless the context otherwise requires or it is otherwise stated, the following words and expressions shall have the following meanings:-

"2008 SGM"	:	The special general meeting of the Company convened on 28 July 2008			
"2019 AGM"	:	The annual general meeting of the Company convened on 22 July 2019			
"Act"	:	The Companies Act, Cap. 50, of Singapore, as amended from time to time			
"AGM"	:	The annual general meeting of the Company to be convened by electronic means on 14 August 2020, at 10.00 am			
"Annual Report"	:	The annual report of the Company for the financial year ended 31 March 2020			
"Bermuda Companies Act"	:	The Companies Act 1981 of Bermuda, as amended from time to time			
"Board"	:	The board of directors of the Company as at the date of this Circular			
"Bye-Laws"	:	The Bye-Laws of the Company, as amended, varied or supplemented from time to time			
"CDP"	:	The Central Depository (Pte) Limited			
"Circular"	:	This circular to Shareholders dated 21 July 2020			
"Company"	:	Valuetronics Holdings Limited			
"control"	:	The capacity to dominate decision-making, directly or indirectly, in relation to the financial and operating policies of the Company			
"Controlling Shareholder"	:	A person who:-			
		<ul> <li>(a) holds directly or indirectly 15% or more of the total voting rights in the Company. The SGX-ST may determine that a person who satisfies this paragraph is not a controlling shareholder; or</li> </ul>			
		(b) in fact exercises control over the Company			
"Council"	:	The Securities Industry Council			

# DEFINITIONS

"Directors"	:	The directors of the Company as at the date of this Circular
"EPS"	:	Earnings per Share
"Group"	:	The Company and its subsidiaries
"Latest Practicable Date"	:	8 July 2020, being the latest practicable date prior to the printing of this Circular
"Listing Manual"	:	The listing manual of the SGX-ST, as amended, varied or supplemented from time to time
"Market Day"	:	A day on which the SGX-ST is open for trading in securities
"Maximum Price"	:	Has the meaning ascribed to it in Section 2.3(iv) of this Circular
"Memorandum of Association"	:	The Memorandum of Association of the Company, as amended, varied or supplemented from time to time
"Notice of AGM"	:	The notice of the AGM
"NTA"	:	Net tangible assets
"Off-Market Purchase"	:	Has the meaning ascribed to it in Section 2.3(iii)(b) of this Circular
"Official List"	:	The official list of the SGX-ST
"On-Market Purchase"	:	Has the meaning ascribed to it in Section 2.3(iii)(a) of this Circular
"Proposed Renewal of the Share Buyback Mandate"	:	The proposed renewal of the Share Buyback Mandate by the Company
"Proxy Form"	:	The proxy form in respect of the AGM
"Relevant Period"	:	The period commencing from the date of the AGM and expiring on the date on which the following annual general meeting of the Company will be held or is required by law to be held, whichever is the earlier. For the purposes herein, it is assumed that the ordinary resolution relating to the Proposed Renewal of the Share Buyback Mandate is passed at the AGM
"Resolution 9"	:	The ordinary resolution 9 of the Notice of AGM pertaining to the Proposed Renewal of the Share Buyback Mandate

		DEFINITIONS
"Securities Account"	:	Securities account maintained by a Depositor with CDP, but does not include a securities sub-account maintained with a Depository Agent
"SFA"	:	The Securities and Futures Act, Cap. 289, of Singapore, as amended from time to time
"SGX-ST"	:	Singapore Exchange Securities Trading Limited
"Shares"	:	The ordinary shares in the capital of the Company with a par value of HK\$0.10 each
"Shareholders"	:	Registered holders of Shares in the Register of Members maintained by the Company, except that where the registered holder is CDP, the term " <b>Shareholders</b> " shall, where the context admits, mean the Depositors in the Depository Register maintained by CDP and to whose Securities Accounts are credited with Shares
"Share Buyback Mandate"	:	The proposed general mandate to be given by Shareholders to authorise the Directors to exercise all powers of the Company to purchase or acquire, on behalf of the Company, Shares in accordance with the terms set out in this Circular
"Share Purchases"	:	On-Market Purchases or Off-Market Purchases undertaken by the Company during the Relevant Period and " <b>Share</b> <b>Purchase</b> " shall be construed accordingly
"Substantial Shareholder"	:	A substantial Shareholder as defined under the Act
"Take-over Code"	:	The Singapore Code on Take-overs and Mergers, as amended from time to time
"Treasury Shares"	:	Shares that were or are treated as having been acquired and held by the Company and have been held continuously by the Company since they were so acquired and have not been cancelled
"%"	:	Per centum or percentage
Currencies		
"HK\$"	:	Hong Kong dollars, the lawful currency of Hong Kong
"S\$"	:	Singapore dollars, the lawful currency of the Republic of Singapore

# DEFINITIONS

The terms "**Depositor**", "**Depository Agent**" and "**Depository Register**" shall have the same meanings ascribed to them respectively in Section 81SF of the SFA.

The term "**associate**", "**associated company**" and "**subsidiary**" shall have the same meanings ascribed to them respectively in the Listing Manual and the Act.

The expressions "our", "ourselves", "us", "we" or other grammatical variations thereof shall, unless otherwise stated, mean the Company and its subsidiaries.

Words importing the singular shall, where applicable, include the plural and *vice versa*, and words importing the masculine gender shall, where applicable, include the feminine and neuter genders and *vice versa*. References to "**persons**" shall, where applicable, include corporations.

Any reference in this Circular to any enactment is a reference to that enactment as for the time being amended or re-enacted. Any word or term defined under the Bermuda Companies Act, the Act, the SFA, the Listing Manual or any statutory modification thereof and used in this Circular shall, where applicable, have the same meaning ascribed to it under the Bermuda Companies Act, the Act, the SFA, the Listing Manual or any statutory modification thereof, as the case may be, unless the context requires otherwise.

Any discrepancies in tables included herein between the amounts and the totals thereof are due to rounding. Accordingly, figures shown as totals in certain tables may not be an arithmetic aggregation of the figures that precede them.

Any reference to a time of day and to dates in this Circular shall be a reference to Singapore time and dates, unless otherwise stated.

The headings in this Circular are inserted for convenience only and shall be ignored in construing this Circular.

# VALUETRONICS HOLDINGS LIMITED

(Incorporated in Bermuda on 18 August 2006) (Registration Number 38813)

# **Board of Directors:-**

Tse Chong Hing	(Chairman and Managing Director)
Chow Kok Kit	(Executive Director)
Ong Tiew Siam	(Lead Independent Non-Executive Director)
Tan Siok Chin	(Independent Non-Executive Director)
Loo Cheng Guan	(Independent Non-Executive Director)

**Registered Office:-**

Victoria Place 5th Floor 31 Victoria Street Hamilton HM 10 Bermuda

## 21 July 2020

To: The Shareholders of Valuetronics Holdings Limited

Dear Sir/Madam

# THE PROPOSED RENEWAL OF THE SHARE BUYBACK MANDATE

### 1. INTRODUCTION

### 1.1 Annual General Meeting

The Directors are convening the AGM to seek Shareholders' approval for, *inter alia*, the Proposed Renewal of the Share Buyback Mandate.

#### 1.2 Circular

The purpose of this Circular is to provide Shareholders with information relating to and to seek the approval of Shareholders at the forthcoming AGM for the Proposed Renewal of the Share Buyback Mandate.

For the avoidance of doubt, Depositors holding Shares through CDP are not to be treated, under the Bye-Laws and the Bermuda Companies Act, as members of the Company in respect of the number of Shares credited to their respective Securities Accounts. Accordingly, Depositors do not have a right under the Bermuda Companies Act to attend and to vote at the AGM. Depositors will be able to participate in the Proposed Renewal of the Share Buyback Mandate only through CDP, the latter being the registered holder of Shares in the Company's Register of Members.

However, administrative arrangements have been made with CDP to allow Depositors to take part in the Proposed Renewal of the Share Buyback Mandate. Depositors who wish to participate in the AGM and exercise their votes, and whose names are shown in the records of CDP as at a time not earlier than 72 hours prior to the time of the AGM supplied by CDP to the Company, may participate in the AGM as CDP's proxies. Please refer to pages 25 and 26 of this Circular in respect of action to be taken if you wish to attend and/or vote at the AGM.

For the purpose of this Circular, the term "**Shareholders**" has been defined to also include reference to Depositors where the context admits and they will accordingly be treated administratively herein, where the context admits, as shareholders of the Company with entitlements in respect of the Proposed Renewal of the Share Buyback Mandate.

If you are in any doubt as to the course of action you should take, you should consult your stockbroker, bank manager, solicitor, accountant or other professional adviser immediately.

# 1.3 SGX-ST

The SGX-ST assumes no responsibility for the accuracy of any statements made, opinions expressed or reports contained in this Circular.

# 2. THE PROPOSED RENEWAL OF THE SHARE BUYBACK MANDATE

## 2.1 Background

The Share Buyback Mandate was first approved by Shareholders at the 2008 SGM to enable the Company to purchase or otherwise acquire Shares and to hold such Shares as Treasury Shares. The Share Buyback Mandate was last renewed at the 2019 AGM and will expire on the date of the forthcoming AGM. Accordingly, Shareholders' approval for the Proposed Renewal of the Share Buyback Mandate is being sought to allow the Company to continue the buyback of its Shares. Subject to the approval of the Shareholders at the forthcoming AGM, the Proposed Renewal of the Share Buyback Mandate Buyback Mandate will take effect from the date of passing of such ordinary resolution. The Proposed Renewal of the Share Buyback Mandate is set out under Resolution 9 in the Notice of AGM.

Any Share Purchase by the Company will have to be made in accordance with, and in the manner prescribed by, the Bermuda Companies Act and such other laws and regulations as may be applicable. As the Company is listed on the SGX-ST, it is also required to comply with Part XIII of Chapter 8 of the Listing Manual, which relates to the purchase or acquisition of issued ordinary shares in the capital of a company listed on the SGX-ST.

The Company may purchase or acquire Shares by way of On-Market Purchases and/or Off-Market Purchases subject to compliance with all applicable laws and rules. In the event that subsequent to the AGM, there are new rules, regulations, directives or laws enacted or promulgated by the relevant competent authorities including but not limited to the SGX-ST and the Council (hereinafter, collectively referred to as the "**Further Rules**") that augment, supplement or vary the existing governing provisions set out in the Bermuda Companies Act and/or the Listing Manual, the Company shall, to the extent that the Further Rules impact on the Share Buyback Mandate, disseminate to the public by announcement(s), a memorandum setting out such Further Rules and the extent to which the Share Buyback Mandate is affected by such Further Rules. In such an event, the Company shall not undertake any Share Purchase until such a memorandum has been publicly disseminated.

## 2.2 Rationale for the Share Buyback Mandate

The rationale for the Company to undertake the purchase or acquisition of its issued Shares is as follows:-

(i) the Directors and management of the Company constantly seek to increase Shareholders' value and to improve, *inter alia*, the return on equity of the Group. A Share Purchase made at an appropriate price level is one of the ways through which the EPS, NTA and the return on equity of the Group may be enhanced. The Share Buyback Mandate will give the Directors the flexibility to purchase or acquire Shares as and when the circumstances permit;

- (ii) Share Purchases provide the Company with an easy mechanism to facilitate the return of surplus cash over and above its ordinary capital requirements, in an expedient and cost efficient manner; and
- (iii) the Share Buyback Mandate will also give the Company the opportunity to purchase or acquire Shares when such Shares are undervalued, to help mitigate short-term market volatility and to offset the effects of short-term speculation and, in turn, bolster Shareholder confidence and employee morale.

The Share Purchases pursuant to the Share Buyback Mandate will only be undertaken as and when circumstances permit and only when the Directors are of the view that such purchases are in the interest of the Company and Shareholders. No purchases or acquisitions of Shares will be made in circumstances which the Directors believe will have or may have a material adverse effect on the liquidity and the orderly trading of the Shares and the working capital requirements and gearing level of the Company and the Group.

# 2.3 Authority and Limitations on the Share Buyback Mandate

The authority and limitations placed on the Share Purchases by the Company under the Share Buyback Mandate, if approved at the forthcoming AGM, are summarised below:-

(i) Maximum Number of Shares

Only Shares that are issued and fully paid-up may be purchased or acquired by the Company.

The total number of Shares that may be purchased or acquired is limited in aggregate to that number of Shares representing not more than 10% of the total number of issued Shares of the Company, ascertained as at the date of the forthcoming AGM at which the Proposed Renewal of the Share Buyback Mandate is approved, unless the Company has, at any time during the Relevant Period, effected a reduction of its share capital, in which event the total number of Shares of the Company as altered. For the purposes of calculating the percentage of issued Shares above, Shares which are held as Treasury Shares and subsidiary holdings will be disregarded.

For illustrative purposes only, based on 435,000,837 Shares, being the total number of Shares in issue excluding Treasury Shares and subsidiary holdings as at the Latest Practicable Date, and assuming that no further Shares are issued on or prior to the AGM, not more than 43,500,083 Shares (representing 10% of the total number of issued Shares excluding Treasury Shares and subsidiary holdings of the Company as at that date) may be purchased or acquired by the Company pursuant to the Share Buyback Mandate.

## (ii) **Duration of Authority**

Under the Share Buyback Mandate, Share Purchases may be made, at any time and from time to time, on and from the date of the AGM (at which the Proposed Renewal of the Share Buyback Mandate is approved) up to the earlier of:-

(a) the date on which the next annual general meeting of the Company is held or required by law to be held;

- (b) the date on which the Share Purchases are carried out to the full extent mandated; or
- (c) the date on which the authority conferred by the Share Buyback Mandate is varied or revoked by Shareholders by ordinary resolution in a general meeting.

The authority conferred on the Directors by the Share Buyback Mandate to purchase or acquire Shares may be renewed at each annual general meeting or other general meeting of the Company. When seeking the Shareholders' approval for the Proposed Renewal of the Share Buyback Mandate, the Company is required to disclose details pertaining to any Share Purchases made during the previous 12 months (whether an On-Market Purchase or an Off-Market Purchase), giving the total number of Shares purchased, the purchase price per Share or the highest and lowest prices paid for such Share Purchases, where relevant, and the total consideration paid for such Share Purchases.

#### (iii) Manner of Share Purchases

Share Purchases may be made by way of:-

- (a) on-market purchases through the SGX-ST's ready market, or as the case may be, any other stock exchange on which the Shares may for the time being be listed and quoted, through one or more duly licensed stockbrokers appointed by the Company for the purpose ("On-Market Purchases"); and/or
- (b) off-market purchases (if effected otherwise than on the SGX-ST) pursuant to an equal access scheme (as defined in Section 76C of the Act), which scheme shall satisfy all the conditions prescribed by the Listing Manual ("Off-Market Purchases").

The Directors may impose such terms and conditions, which are not inconsistent with the Share Buyback Mandate, the Listing Manual, the Bye-Laws, the Bermuda Companies Act and Section 76C of the Act, as they consider fit in the interests of the Company in connection with or in relation to any equal access scheme or schemes.

Under the Act, an Off-Market Purchase must be effected in accordance with an equal access scheme, which must satisfy all of the following conditions:-

- (aa) offers for Share Purchases shall be made to every person who holds Shares, to purchase or acquire the same percentage of their Shares;
- (bb) all of those persons shall be given a reasonable opportunity to accept the offer made to them; and
- (cc) the terms of all the offers are the same, except that there shall be disregarded:-
  - (zz) differences in consideration attributable to the fact that the offers may relate to Shares with different accrued dividend entitlements;
  - (yy) (if applicable) differences in consideration attributable to the fact that the offers relate to Shares with different amounts remaining unpaid; and
  - (xx) differences in the offers introduced solely to ensure that each person is left with a whole number of Shares.

In addition, the Listing Manual provides that, in making an Off-Market Purchase, the Company must issue an offer document to all Shareholders which must contain at least the following information:-

- (A) the terms and conditions of the offer;
- (B) the period and procedures for acceptances;
- (C) the reasons for the proposed Share Purchases;
- (D) the consequences, if any, of Share Purchases by the Company that will arise under the Take-over Code or other applicable take-over rules;
- (E) whether the Share Purchases, if made, could affect the listing of the Company's equity securities on the Official List;
- (F) details of any Share Purchases made by the Company in the previous 12 months (whether an On-Market Purchase or an Off-Market Purchase), giving the total number of Shares purchased, the purchase price per Share or the highest and lowest prices paid for such Share Purchases, where relevant, and the total consideration paid for such Share Purchases; and
- (G) whether the Shares purchased or acquired by the Company will be cancelled or kept as Treasury Shares.
- (iv) Maximum Purchase Price

The purchase price (excluding brokerage, commissions, stamp duties, applicable goods and services tax and other related expenses) to be paid for the Shares will be determined by the Directors.

However, the purchase price to be paid for a Share as determined by the Directors must not exceed:-

- (a) in the case of an On-Market Purchase, 105% of the Average Closing Price (as defined hereinafter); and
- (b) in the case of an Off-Market Purchase, 110% of the Average Closing Price (as defined hereinafter),

in either case, excluding related expenses of the Share Purchase (the "Maximum Price").

For the above purposes:-

"Average Closing Price" means (aa) the average of the closing market prices of a Share over the last five Market Days, on which transactions in the Shares were recorded, preceding the date of the On-Market Purchase or, as the case may be, the day of the making of the offer pursuant to the Off-Market Purchase; and (bb) deemed to be adjusted for any corporate action that occurs during the relevant five-day period and the day on which the purchase is made; and

"day of the making of the offer" means the day on which the Company announces its intention to make an offer for the Share Purchases from Shareholders, stating the purchase price (which shall not be more than the Maximum Price calculated on the foregoing basis) for each Share and the relevant terms of the equal access scheme for effecting the Off-Market Purchase.

## 2.4 Status of Purchased Shares

Under the Bermuda Companies Act, any Share which is purchased by the Company is deemed cancelled immediately on purchase or acquisition (and all rights and privileges attached to that Share will expire on such cancellation) unless such Share is purchased or acquired to be held, and is held by the Company as a Treasury Share. When Shares purchased or acquired by the Company are cancelled and not held as Treasury Shares, the issued share capital of the Company will be diminished by the nominal value of such Shares purchased or acquired by the Company. This shall not be taken as reducing the Company's authorised share capital.

Any Shares purchased or acquired by the Company (and not held as Treasury Shares by the Company) and cancelled will be automatically de-listed by the SGX-ST and (where applicable) all certificates in respect thereof will be cancelled and destroyed by the Company as soon as reasonably practicable following the settlement of any such purchase.

### 2.5 Treasury Shares

Under the Bermuda Companies Act, a company may purchase its own shares if authorised by its memorandum of association or bye-laws. Some provisions on treasury shares under the Bermuda Companies Act are summarised below:-

#### (i) Maximum Holdings

The shares so purchased may either be cancelled or may be held as treasury shares. If the shares purchased are cancelled, the company's issued, but not its authorised share capital will be diminished accordingly. Under the laws of Bermuda, if a company holds shares as treasury shares, the company shall be entered in the registry of members as the member holding the shares but the company is not permitted to exercise any rights in respect of those shares (including any right to attend and vote at meetings), and any purported exercise of such right is void.

A company may not acquire its own shares to be held as treasury shares if, as a result of the acquisition, all of the company's issued shares, other than the shares to be held as treasury shares, would be non-voting shares.

No acquisition by a company of its own shares to be held as treasury shares may be effected if, on the date on which the acquisition is to be effected, there are reasonable grounds for believing that the company is, or after the acquisition would be, unable to pay its liabilities as they become due.

#### (ii) Voting and Other Rights

A company cannot exercise any right in respect of treasury shares including any right to attend and vote at meetings and any purported exercise of such a right is void.

In addition, no dividend may be paid, and no other distribution (whether in cash or otherwise) of the company's assets (including any distributions of assets to members on a winding up) may be made, to the company in respect of treasury shares. However, the making of an allotment of shares as fully paid bonus shares in respect of treasury shares is allowed and any such bonus shares shall be treated for the purposes of the Bermuda Companies Act as if they had been acquired by the company at the time they were allotted. Also, a subdivision or consolidation of any treasury shares into shares of a different amount is allowed so long as the total value of the treasury shares after the subdivision or consolidation is the same as before.

#### (iii) Disposal and Cancellation

Where shares are held as treasury shares, a company may, inter alia, at any time:-

- (a) continue to hold all or any of such treasury shares;
- (b) dispose of or transfer all or any of the treasury shares for the purpose of or pursuant to any employee share scheme;
- (c) dispose of or transfer all or any of the treasury shares for cash or other consideration;
- (d) cancel all or any of the treasury shares; or
- (e) sell, transfer or otherwise use the treasury shares for such other purposes as may be prescribed by the Minister of Finance.

A company may transfer any treasury shares for the purpose of or pursuant to an employee share option or award scheme. The number of shares held as treasury shares shall not at any time exceed 10% of the total issued ordinary share capital of the company. In the event of any sale, transfer, cancellation and/or use of treasury shares, the Listing Manual requires the company to make an immediate announcement stating the following:-

- (aa) the date of such sale, transfer, cancellation and/or use;
- (bb) the purpose of such sale, transfer, cancellation and/or use;
- (cc) the number of treasury shares sold, transferred, cancelled and/or used;
- (dd) the number of treasury shares before and after such sale, transfer, cancellation and/or use;
- (ee) the percentage of the number of treasury shares against the total number of shares outstanding in a class that is listed before and after such sale, transfer, cancellation and/or use; and
- (ff) the value of the treasury shares if they are used for a sale or transfer, or cancelled.

# 2.6 Source of Funds

Under the Bermuda Companies Act, a purchase of shares may only be funded, so long as the company is solvent, out of the capital paid-up on the shares to be purchased, or out of the funds of the company which would otherwise be available for dividend or distribution, or out of the proceeds of a fresh issue of shares made for the purpose of the purchase and the premium payable on the purchase (i.e. the amount paid in excess of the nominal value of the shares to be purchased) must be provided for out of the funds of the company which would otherwise be available for dividend or distribution, or out of the company share premium account before the shares are purchased. Any amount due to a Shareholder by the Company on purchase of its own Shares may be (i) paid in cash, (ii) satisfied by the transfer of any part of the undertaking or property of the Company having the same value or (iii) satisfied partly in cash and partly by the transfer of any part of the undertaking or property of the Company having the same value.

In undertaking Share Purchases, the Company may only apply funds legally available for such purchase in accordance with the Bermuda Companies Act, the Bye-Laws and the applicable laws in Singapore. The Company may not purchase its Shares for consideration other than cash or, in the case of an On-Market Purchase, for settlement other than in accordance with the trading rules of the SGX-ST. No purchase or acquisition by the Company of its own shares may be effected if, on the date on which the purchase or acquisition is effected, there are reasonable grounds for believing that the Company is, or after the purchase or acquisition would be, unable to pay its liabilities as they become due.

The Company may use its internal resources of funds and/or external borrowings, or a combination of internal resources and external borrowings to finance buy-back of its Shares. It is not possible for the Company to realistically calculate or quantify the impact of purchases that may be made pursuant to the Share Buyback Mandate on the Company's consolidated NTA and EPS as the resultant effect would depend on factors such as the aggregate number of Shares purchased, the purchase prices paid at the relevant time and the amount (if any) borrowed by the Company to fund the purchase.

Where the Share Purchase is made out of distributable profits, such purchase (excluding related brokerage, goods and services tax, stamp duties and clearance fees) will correspondingly reduce the amount available for the distribution of cash dividends by the Company. Where the Share Purchase is made out of capital, the amount available for the distribution of cash dividends by the Company will not be reduced.

Where the Share Purchase is financed through internal resources, it will reduce the cash reserves of the Company, and thus the current assets and Shareholders' funds of the Company. This will result in an increase in the gearing ratios of the Company and a decline in the current ratios of the Company. The actual impact on the gearing and current ratios will depend on the number of Shares purchased or acquired and the prices at which the Shares are purchased or acquired.

Where the Share Purchase is financed through external borrowings or financing, there would be an increase in the gearing ratios of the Company and a decline in the current ratios of the Company, with the actual impact dependent on the number of Shares purchased or acquired and the prices at which the Shares are purchased or acquired. The Directors will only make purchases or acquisitions pursuant to the Share Buyback Mandate in circumstances which they believe will not result in any material adverse effect to the financial condition of the Company and would cause the Company to be insolvent.

# 2.7 Financial Effects

The financial effects on the Company and the Group arising from purchases or acquisition of Shares which may be made pursuant to the proposed Share Buyback Mandate will depend on, *inter alia*, the number of Shares purchased or acquired, the price paid for such Shares and whether the Shares purchased or acquired are held in treasury or cancelled. The financial effects on the Company and the Group, based on the audited consolidated financial statements of the Company for the financial year ended 31 March 2020, are based on the following principal assumptions:-

- the number of Shares purchased was 43,500,083 (representing 10% of 435,000,837 issued Shares excluding Treasury Shares and subsidiary holdings as at the Latest Practicable Date and assuming no further Shares are issued and no Shares are held by the Company as Treasury Shares on or prior to the AGM);
- (ii) in the case of On-Market Purchases, the Maximum Price was \$0.61 per Share (being the price equivalent to 5% above the Average Closing Prices of the Shares for the five Market Days on which the Shares were traded on the SGX-ST immediately preceding the Latest Practicable Date) and accordingly the maximum amount of funds required for the purchase or acquisition of 43,500,083 Shares (excluding ancillary expenses such as related brokerage, goods and services tax, stamp duties and clearance fees) is approximately S\$26,582,901;
- (iii) in the case of Off-Market Purchases, the Maximum Price was S\$0.64 per Share (being the price equivalent to 10% above the Average Closing Prices of the Shares for the five Market Days on which the Shares were traded on the SGX-ST immediately preceding the Latest Practicable Date) and accordingly the maximum amount of funds required for the purchase or acquisition of 43,500,083 Shares (excluding ancillary expenses such as related brokerage, goods and services tax, stamp duties and clearance fees) is approximately S\$27,848,753;
- (iv) the Share Purchases pursuant to the Share Buyback Mandate took place on 31 March 2020; and
- (v) transaction costs incurred for the Share Purchases pursuant to the Share Buyback Mandate are assumed to be insignificant and have been ignored for the purpose of computing the financial effects.

For illustrative purposes only, based on the assumptions set out above, the financial effects of the purchase of 43,500,083 Shares by the Company pursuant to the Share Buyback Mandate by way of:-

- (a) purchases made entirely out of capital and held as Treasury Shares;
- (b) purchases made entirely out of capital and cancelled;
- (c) purchases made entirely out of distributable profits and held as Treasury Shares; and
- (d) purchases made entirely out of distributable profits and cancelled,

on the audited consolidated financial statements of the Company for the financial year ended 31 March 2020, are set out below.

		Group			Company	
(HK\$'000)	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>
Share capital	43,563	43,563	43,563	43,563	43,563	43,563
Shareholders' funds	1,231,602	1,083,911	1,076,879	505,785	358,094	351,062
NTA	1,231,382	1,083,691	1,076,659	505,785	358,094	351,062
Current assets	1,675,775	1,528,084	1,521,052	422,884	275,193	268,161
Current liabilities	773,332	773,332	773,332	429	429	429
Working capital	902,443	754,752	747,720	422,455	274,764	267,732
Total borrowings	-	-	-	-	-	-
Cash & cash equivalents	1,053,096	905,405	898,373	551	(147,140)	(154,172)
Profit after tax and minority interest	178,942	178,942	178,942	115,296	115,296	115,296
Number of Shares ('000)						
Shares	435,631	435,631	435,631	435,631	435,631	435,631
Less: Treasury Shares	630	44,130	44,130	630	44,130	44,130
lssued and paid-up Shares (Net of Treasury Shares)	435,001	391,501	391,501	435,001	391,501	391,501
Weighted average number of issued and paid-up Shares	434,376	390,876	390,876	434,376	390,876	390,876
Financial Ratios						
NTA per Share (HK cents) <sup>(1)</sup>	283.08	276.80	275.01	116.27	91.47	89.67
Basic EPS (HK cents) <sup>(2)</sup>	41.20	45.78	45.78	26.54	29.50	29.50
Net gearing (times)(3)	-	-	-	-	0.41	0.44
Return on equity (%) <sup>(4)</sup>	14.53%	16.51%	16.62%	22.80%	32.20%	32.84%

## Scenario 1 – Purchases made entirely out of capital and held as Treasury Shares

#### Notes:-

(1) NTA per Share equals NTA divided by number of issued and paid-up Shares as at 31 March 2020.

(2) Basic EPS equals profit after tax and minority interest divided by the weighted average number of issued and paid-up Shares as at 31 March 2020.

(3) Net gearing equals total borrowings less cash and cash equivalents divided by Shareholders' funds.

(4) Return on equity equals profit after tax and minority interest divided by Shareholders' funds.

- (5) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.61 for one Share, which is 5% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$26,582,901 (equivalent to HK\$147,690,609).
- (6) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.64 for one Share, which is 10% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$27,848,753 (equivalent to HK\$154,723,495).

		Group			Company	
(HK\$'000)	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>
Share capital	43,563	39,213	39,213	43,563	39,213	39,213
Shareholders' funds	1,231,602	1,083,911	1,076,879	505,785	358,094	351,062
NTA	1,231,382	1,083,691	1,076,659	505,785	358,094	351,062
Current assets	1,675,775	1,528,084	1,521,052	422,884	275,193	268,161
Current liabilities	773,332	773,332	773,332	429	429	429
Working capital	902,443	754,752	747,720	422,455	274,764	267,732
Total borrowings	-	-	-	-	-	-
Cash & cash equivalents	1,053,096	905,405	898,373	551	(147,140)	(154,172)
Profit after tax and minority interest	178,942	178,942	178,942	115,296	115,296	115,296
Number of Shares ('000)						
lssued and paid-up Shares	435,001	391,501	391,501	435,001	391,501	391,501
Weighted average number of issued and paid-up Shares	434,376	390,876	390,876	434,376	390,876	390,876
Financial Ratios						
NTA per Share (HK cents) <sup>(1)</sup>	283.08	276.80	275.01	116.27	91.47	89.67
Basic EPS (HK cents) <sup>(2)</sup>	41.20	45.78	45.78	26.54	29.50	29.50
Net gearing (times) <sup>(3)</sup>	_	_	-	_	0.41	0.44
Return on equity (%) <sup>(4)</sup>	14.53%	16.51%	16.62%	22.80%	32.20%	32.84%

#### Scenario 2 – Purchases made entirely out of capital and cancelled

#### Notes:-

(1) NTA per Share equals NTA divided by number of issued and paid-up Shares as at 31 March 2020.

(2) Basic EPS equals profit after tax and minority interest divided by the weighted average number of issued and paid-up Shares as at 31 March 2020.

(3) Net gearing equals total borrowings less cash and cash equivalents divided by Shareholders' funds.

- (4) Return on equity equals profit after tax and minority interest divided by Shareholders' funds.
- (5) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.61 for one Share, which is 5% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$26,582,901 (equivalent to HK\$147,690,609).
- (6) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.64 for one Share, which is 10% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$27,848,753 (equivalent to HK\$154,723,495).

# Scenario 3 – Purchases made entirely out of distributable profits and held as Treasury Shares

		Group			Company	
(HK\$'000)	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>
Share capital	43,563	43,563	43,563	43,563	43,563	43,563
Shareholders' funds	1,231,602	1,083,911	1,076,879	505,785	358,094	351,062
NTA	1,231,382	1,083,691	1,076,659	505,785	358,094	351,062
Current assets	1,675,775	1,528,084	1,521,052	422,884	275,193	268,161
Current liabilities	773,332	773,332	773,332	429	429	429
Working capital	902,443	754,752	747,720	422,455	274,764	267,732
Total borrowings	_	-	-	-	-	-
Cash & cash equivalents	1,053,096	905,405	898,373	551	(147,140)	(154,172)
Profit after tax and minority interest	178,942	178,942	178,942	115,296	115,296	115,296
Number of Shares ('000)						
Shares	435,631	435,631	435,631	435,631	435,631	435,631
Less: Treasury Shares	630	44,130	44,130	630	44,130	44,130
lssued and paid-up Shares (Net of Treasury Shares)	435,001	391,501	391,501	435,001	391,501	391,501
Weighted average number of issued and paid-up Shares	434,376	390,876	390,876	434,376	390,876	390,876
Financial Ratios						
NTA per Share (HK cents) <sup>(1)</sup>	283.08	276.80	275.01	116.27	91.47	89.67
Basic EPS (HK cents) <sup>(2)</sup>	41.20	45.78	45.78	26.54	29.50	29.50
Net gearing (times) <sup>(3)</sup>	-	-	-	-	0.41	0.44
Return on equity (%) <sup>(4)</sup>	14.53%	16.51%	16.62%	22.80%	33.20%	32.84%

#### Notes:-

(1) NTA per Share equals NTA divided by number of issued and paid-up Shares as at 31 March 2020.

(2) Basic EPS equals profit after tax and minority interest divided by the weighted average number of issued and paid-up Shares as at 31 March 2020.

(3) Net gearing equals total borrowings less cash and cash equivalents divided by Shareholders' funds.

(4) Return on equity equals profit after tax and minority interest divided by Shareholders' funds.

- (5) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.61 for one Share, which is 5% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$26,582,901 (equivalent to HK\$147,690,609).
- (6) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.64 for one Share, which is 10% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$27,848,753 (equivalent to HK\$154,723,495).

		Group			Company	
(HK\$'000)	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>	Before Share buy-back	After Share buy-back assuming On-Market Purchase <sup>(5)</sup>	After Share buy-back assuming Off-Market Purchase <sup>(6)</sup>
Share capital	43,563	43,563	43,563	43,563	43,563	43,563
Shareholders' funds	1,231,602	1,083,911	1,076,879	505,785	358,094	351,062
NTA	1,231,382	1,083,691	1,076,659	505,785	358,094	351,062
Current assets	1,675,775	1,528,084	1,521,052	422,884	275,193	268,161
Current liabilities	773,332	773,332	773,332	429	429	429
Working capital	902,443	754,752	747,720	422,455	274,764	267,732
Total borrowings	-	-	-	-	-	-
Cash & cash equivalents	1,053,096	905,405	898,373	551	(147,140)	(154,172)
Profit after tax and minority interest	178,942	178,942	178,942	115,296	115,296	115,296
Number of Shares ('000)						
Issued and paid-up Shares	435,001	391,501	391,501	435,001	391,501	391,501
Weighted average number of issued and paid-up Shares	434,376	390,876	390,876	434,376	390,876	390,876
Financial Ratios						
NTA per Share (HK cents) <sup>(1)</sup>	283.08	276.80	275.01	116.27	91.47	89.67
Basic EPS (HK cents) <sup>(2)</sup>	41.20	45.78	45.78	26.54	29.50	29.50
Net gearing (times) <sup>(3)</sup>	_	-	-	_	0.41	0.44
Return on equity (%) <sup>(4)</sup>	14.53%	16.51%	16.62%	22.80%	32.20%	32.84%

## Scenario 4 – Purchases made entirely out of distributable profits and cancelled

#### Notes:-

(1) NTA per Share equals NTA divided by number of issued and paid-up Shares as at 31 March 2020.

(2) Basic EPS equals profit after tax and minority interest divided by the weighted average number of issued and paid-up Shares as at 31 March 2020.

(3) Net gearing equals total borrowings less cash and cash equivalents divided by Shareholders' funds.

- (4) Return on equity equals profit after tax and minority interest divided by Shareholders' funds.
- (5) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.61 for one Share, which is 5% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$26,582,901 (equivalent to HK\$147,690,609).
- (6) Assuming that the Company purchases the 43,500,083 Shares at the Maximum Price of S\$0.64 for one Share, which is 10% above the Average Closing Prices of a Share over the last 5 Market Days on which transactions in the Shares were recorded immediately preceding the Latest Practicable Date and accordingly, the maximum amount of funds required for the purchase of the 43,500,083 Shares is approximately S\$27,848,753 (equivalent to HK\$154,723,495).

As illustrated above, a summary of the financial effects of the Share Purchases are:-

- (aa) increased net gearing ratios of the Company;
- (bb) decreased consolidated NTA per Share and NTA per Share of the Company;
- (cc) increased consolidated basic EPS and basic EPS of the Company; and
- (dd) increased positive return on equity of the Group and the Company.

Shareholders should note that the financial effects illustrated above are for illustration purposes only. In particular, it is important to note that the above analysis is based on the latest audited consolidated financial statements of the Company as at 31 March 2020 and is not necessarily representative of the future financial performance of the Company.

Although the Share Buyback Mandate would authorise the Company to purchase up to 10% of the Company's issued Shares, the Company may not necessarily purchase or be able to purchase the entire 10% of the issued Shares. In addition, the Company may cancel all or part of the Shares purchased or acquired or hold all or part of the Shares purchased or acquired or hold all or part of the Shares purchased.

## 2.8 Tax Implications

Shareholders who are in any doubt as to their respective tax positions or the tax implications of Share Purchases by the Company, or who may be subject to tax whether inside or outside Singapore, should consult their own professional advisers.

## 2.9 Listing Status

The Directors will ensure that the Share Purchases will not have any effect on the listing of the Company's securities including the Shares listed on the SGX-ST. The Company is required under Rule 723 of the SGX-ST Listing Manual to ensure that at least 10% of its Shares are in the hands of the public. The "**public**", as defined in the Listing Manual, are persons other than the Directors, chief executive officer, Substantial Shareholders or Controlling Shareholders of the Company and its subsidiaries, as well as the associates (as defined in the Listing Manual) of such persons.

The Directors shall safeguard the interests of the public (as defined above) before undertaking any Share Purchase. Before exercising the Share Buyback Mandate, the Directors shall at all times take due cognisance of (i) the then shareholding spread of the Company in respect of the number of Shares held by Substantial Shareholders and by non-Substantial Shareholders; and (ii) the volume of trading on the SGX-ST in respect of the Shares immediately before the exercise of any Share Purchase.

As at the Latest Practicable Date, there are 318,710,065 Shares in the hands of the public (as defined above) representing 73.3% of the issued Shares excluding Treasury Shares and subsidiary holdings. Assuming that the Company purchases 43,500,083 Shares through market purchases up to the full 10% limit pursuant to the Share Buyback Mandate, the number of Shares in the hands of the public would be reduced to 275,209,982 Shares, representing 70.3% of the Shares excluding Treasury Shares and subsidiary holdings as at the Latest Practicable Date.

Accordingly, the Company is of the view that there is a sufficient number of Shares in issue held by the public (as defined above) which would permit the Company to undertake purchases or acquisitions of its Shares through market purchases up to the full 10% limit pursuant to the Share Buyback Mandate without adversely affecting the listing status of the Shares on the SGX-ST, and that the number of Shares remaining in the hands of the public will not fall to such a level as to cause market illiquidity or to adversely affect orderly trading. The Company will ensure that notwithstanding the Share Purchases, a sufficient float in the hands of the public will be maintained in order not to cause market illiquidity or affect orderly trade.

# 2.10 SGX-ST Listing Manual

Under the Listing Manual, a listed company may only purchase shares by way of a market acquisition at a price which is not more than 5% above the average closing market price. The term "average closing market price" is defined in the Listing Manual as (i) the average of the closing market prices of shares over the last five Market Days, on which transactions in the shares were recorded, before the day on which purchases are made; and (ii) deemed to be adjusted for any corporate action that occurs during the relevant five-day period and the day on which the purchases are made. The Maximum Price for a Share in relation to market purchases by the Company, referred to in Section 2.3(iv) of this Circular, conforms to this restriction.

Additionally, the Listing Manual also specifies that a listed company shall notify all purchases or acquisitions of its shares to the SGX-ST not later than 9.00 a.m.:-

- (a) in the case of an On-Market Purchase, on the Market Day following the day of purchase or acquisition of any of its shares; and
- (b) in the case of an Off-Market Purchase under an equal access scheme, on the second Market Day after the close of acceptances of the offer.

Such notification shall include, details of the total number of shares authorised for purchase, the date of purchase, the total number of shares purchased, the purchase price per share, the total purchase price for the Shares, the highest and lowest prices per share for the shares purchased to date and the number of issued shares after purchase, in the form prescribed under the Listing Manual.

While the Listing Manual does not expressly prohibit any purchase of shares by a listed company during any particular time(s), because the listed company would be regarded as an "insider" in relation to any proposed purchase or acquisition of its issued shares, the Company will not undertake any purchase of Shares pursuant to the Share Buyback Mandate at any time after any matter or development of a price sensitive nature has occurred or has been the subject of consideration and/or a decision of the Board until such price-sensitive information has been publicly announced. In particular, in line with the best practices guide on securities dealings issued by the SGX-ST, the Company will not purchase or acquire any Shares during the period commencing one month immediately preceding the announcement of the Company's half year and annual financial statements and ending on the date of the announcement of the relevant results.

## 2.11 Application of the Take-over Code

(i) Obligations to make a take-over offer

Under Rule 14 of the Take-over Code, a person will be required to make a general offer for a public company if:-

- (a) he acquires 30% or more of the voting rights in the company; or
- (b) he, together with persons acting in concert with him, holds between 30% and 50% of the voting rights in the company and he, or any person acting in concert with him, increases their voting rights in the company by more than 1% in any six-month period.

If, as a result of any purchase or acquisition by the Company of its Shares, the proportionate interest in the voting capital of the Company of a Shareholder and persons acting in concert with him increases, such increase will be treated as an acquisition for the purposes of Rule 14 of the Take-over Code. If such increase results in a change of effective control, or, as a result of such increase, a Shareholder or group of Shareholders acting in concert obtains or consolidates effective control of the Company, such Shareholder or group of Shareholders acting in concert offer for the Company under Rule 14 of the Take-over Code.

Under the Take-over Code, persons acting in concert comprise individuals or companies who, pursuant to an agreement or understanding (whether formal or informal) co-operate, through the acquisition by any of them of shares in a company, to obtain or consolidate effective control of that company. Unless the contrary is established, the following persons, *inter alia*, will be presumed to be acting in concert under the Take-over Code:-

(aa) the following companies:-

- (zz) a company;
- (yy) the parent company of (zz);
- (xx) the subsidiaries of (zz);
- (ww) the fellow subsidiaries of (zz);
- (vv) the associated companies of any of (zz), (yy), (xx) or (ww);
- (uu) companies whose associated companies include any of (zz), (yy), (xx), (ww) or (vv); and
- (tt) any person who has provided financial assistance (other than a bank in the ordinary course of business) to any of the above for the purchase of voting rights; and

(bb) a company with any of its directors (together with their close relatives, related trusts as well as companies controlled by any of the directors, their close relatives and related trusts).

For this purpose, ownership or control of at least 20% but not more than 50% of the equity share capital of a company will be regarded as the test of associated company status. The circumstances under which Shareholders (including Directors) and persons acting in concert with them respectively will incur an obligation to make a take-over offer under Rule 14 of the Take-over Code after a purchase or acquisition of Shares by the Company are set out in Appendix 2 of the Take-over Code.

Under Appendix 2 of the Take-over Code, unless exempted, Directors and persons acting in concert with them will incur an obligation to make a take-over offer for the Company under Rule 14 of the Take-over Code if, as a result of the Company purchasing or acquiring its Shares, the voting rights in the Company of such Directors and their concert parties would:-

- (A) increase to 30% or more; or
- (B) if the voting rights of such Directors and their concert parties fall between 30% and 50% of the Company's voting rights, the voting rights of such Directors and their concert parties increase by more than 1% in any period of six months.

In calculating the percentages of voting rights in the Company of such Directors and their concert parties, Treasury Shares shall be excluded.

A Shareholder who is not acting in concert with the Directors will not incur an obligation to make a take-over offer for the Company under Rule 14 of the Take-over Code if, as a result of the Company purchasing or acquiring its Shares, the voting rights of such Shareholder in the Company would increase to 30% or more, or if the voting rights of such Shareholder fall between 30% and 50% of the Company's voting rights, the voting rights of such Shareholder increases by more than 1% in any period of six months. Such Shareholder need not abstain from voting in respect of the ordinary resolution authorising the Share Buyback Mandate.

Shareholders who are in any doubt as to whether they would incur any obligations to make a take-over offer under Rule 14 of the Take-over Code as a result of any Share Purchases by the Company pursuant to the Share Buyback Mandate are advised to consult their professional advisers and/or the Council before they acquire any Shares during the period when the renewed Share Buyback Mandate is in force.

Details of the interests of the Directors and Substantial Shareholders in the Shares as at the Latest Practicable Date are set out in Section 3 of this Circular.

# (ii) <u>Take-over implications arising from the Share Buyback Mandate</u>

Based on the Company's Register of Directors' Shareholdings and Register of Substantial Shareholders maintained by the Company as at the Latest Practicable Date, the shareholdings of the Directors and the Substantial Shareholders before and after the Share Buyback Mandate (assuming (a) the Company purchased a maximum number of 43,500,083 Shares, being 10% of the total number of issued Shares excluding Treasury Shares and subsidiary holdings of the Company as at the Latest Practicable Date, and (b) there was no change in the number of Shares held or deemed to be held by the Directors and the Substantial Shareholders) are as follows:-

	Before Share buy-back			After Share buy-back		
Substantial Shareholders	Direct Interest	Deemed Interest	Total Interest (%) <sup>(1)</sup>	Direct Interest	Deemed Interest	Total Interest (%) <sup>(2)</sup>
Tse Chong Hing <sup>(3)</sup>	75,990,411	-	17.5	75,990,411	_	19.4
Chow Kok Kit <sup>(4)</sup>	32,000,361	-	7.4	32,000,361	_	8.2

#### Notes:-

- (1) As a percentage of the total number of issued Shares excluding Treasury Shares and subsidiary holdings of the Company as at the Latest Practicable Date, comprising 435,000,837 Shares.
- (2) As a percentage of the total number of issued Shares excluding Treasury Shares and subsidiary holdings of the Company as at the Latest Practicable Date, comprising 391,500,754 Shares (assuming that the Company purchased or acquired the maximum number of 43,500,083 Shares under the Share Buyback Mandate).
- (3) Mr. Tse Chong Hing is the Chairman and Managing Director of the Company.
- (4) Mr. Chow Kok Kit is the Executive Director of the Company.

Based on the Company's Register of Directors' Shareholdings and Register of Substantial Shareholders maintained by the Company as at the Latest Practicable Date, in the event the Company undertakes Share Purchases within the Relevant Period of up to 10% of the issued Shares of the Company as at the Latest Practicable Date as permitted by the Share Buyback Mandate, the shareholdings and voting rights of Mr. Tse Chong Hing and Mr. Chow Kok Kit will remain below 30%. Accordingly, no general offer by Mr. Tse Chong Hing and Mr. Chow Kok Kit is required to be made by them respectively pursuant to Rule 14 of the Take-over Code.

#### 2.12 Share Purchases in the previous 12 months

As at the Latest Practicable Date, the Company had not purchased or acquired any Share pursuant to the Share Buyback Mandate approved by Shareholders at the 2019 AGM, either by way of On-Market Purchases or Off-Market Purchases.

## 3. DIRECTORS' AND SUBSTANTIAL SHAREHOLDERS' INTERESTS

The interests of the Directors in the Shares as recorded in the Company's Register of Directors' Shareholdings as at the Latest Practicable Date are set out below:-

Name of Director	Direct Interest	Deemed Interest	Total Interest (%) <sup>(1)</sup>
Tse Chong Hing	75,990,411	_	17.5
Chow Kok Kit	32,000,361	_	7.4
Ong Tiew Siam	_	_	_
Tan Siok Chin	_	_	_
Loo Cheng Guan	_	-	_

#### Note:-

(1) As a percentage of the total number of issued Shares excluding Treasury Shares and subsidiary holdings of the Company as at the Latest Practicable Date, comprising 435,000,837 Shares.

The interests of the Substantial Shareholders as recorded in the Company's Register of Substantial Shareholders as at the Latest Practicable Date are set out below:-

Name of Substantial Shareholder	Direct Interest	Deemed Interest	Total Interest (%) <sup>(1)</sup>
Tse Chong Hing	75,990,411	_	17.5
Chow Kok Kit	32,000,361	-	7.4

Note:-

(1) As a percentage of the total number of issued Shares excluding Treasury Shares and subsidiary holdings of the Company as at the Latest Practicable Date, comprising 435,000,837 Shares.

Save for their respective shareholdings in the Company set out above, none of the Directors and the Substantial Shareholders have any interest, direct or indirect, in the Share Buyback Mandate.

## 4. DIRECTORS' RECOMMENDATION

The Directors having fully considered, *inter alia*, the terms and rationale of the Share Buyback Mandate as set out in this Circular, are of the opinion that the Proposed Renewal of the Share Buyback Mandate is in the best interests of the Company. Accordingly, the Directors recommend that Shareholders vote in favour of Resolution 9 to be proposed at the AGM.

## 5. DIRECTORS' RESPONSIBILITY STATEMENT

The Directors collectively and individually accept full responsibility for the accuracy of the information given in this Circular and confirm after making all reasonable enquiries that, to the best of their knowledge and belief, this Circular constitutes full and true disclosure of all material facts about the Share Buyback Mandate, the Company and its subsidiaries, and the Directors are not aware of any facts the omission of which would make any statement in this

Circular misleading. Where information in the Circular has been extracted from published or otherwise publicly available sources or obtained from a named source, the sole responsibility of the Directors has been to ensure that such information has been accurately and correctly extracted from those sources and/or reproduced in the Circular in its proper form and context.

# 6. ANNUAL GENERAL MEETING

The Board is convening an AGM to be held by electronic means on 14 August 2020 at 10.00 am. for the purpose of considering and, if thought fit, passing with or without any modifications, Resolution 9 as set out in the Notice of AGM.

# 7. ACTION TO BE TAKEN BY SHAREHOLDERS

- **7.1** No attendance at AGM. Due to the current COVID-19 restriction orders in Singapore, Shareholders and/or Depositors will not be able to attend the AGM in person.
- **7.2** Alternative Arrangements. Instead, alternative arrangements have been put in place to allow Shareholders and/or Depositors to participate in the AGM by:-
  - (a) observing and/or listening to the AGM proceedings via "live" audio-and-visual webcast via their mobile phones, tablets or computers or "live" audio-only stream via telephone;
  - (b) submitting questions in advance of the AGM; and
  - (c) appointing the Chairman of the AGM ("**Chairman**") as proxy to attend, speak and vote on their behalf at the AGM.
- **7.3** Shareholders who wish to participate in the AGM and exercise their votes must appoint the Chairman as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM. Shareholders appointing the Chairman as proxy must complete and sign the Proxy Form in accordance with the instructions printed thereon and submit it to the Company by 10.00 am on 11 August 2020, being not less than 72 hours before the time fixed for holding the AGM either:
  - (a) by depositing a physical copy at the office of the Singapore share transfer agent of the Company, B.A.C.S. Private Limited at 8 Robinson Road, #03-00 ASO Building, Singapore 048544; or
  - (b) by sending a scanned PDF copy via email to main@zicoholdings.com.
- 7.4 Depositors (whether individual or corporate) who wish to participate in the AGM and exercise their votes must complete the Depositor Proxy Form to effect the appointment by CDP of the Chairman as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM in respect of the Depositor(s) Shares. This Depositor Proxy Form is also available for download from the Company's website at the URL <a href="http://www.valuetronics.com.hk/ir/announce.html">http://www.valuetronics.com.hk/ir/announce.html</a>, and the SGXNet.
- **7.5** Investors holding Shares through the Central Provident Fund ("**CPF**") or Supplementary Retirement Scheme ("**SRS**") ("**CPF/SRS Investors**") who wish to vote should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5:00 pm on 3 August 2020, being seven (7) working days before the date of the AGM.

- 7.6 Investors holding Shares through Relevant Intermediaries ("Investors") (other than CPF/SRS Investors) will not be able to pre-register for the "live" broadcast of the AGM. An Investor who wishes to participate in the "live" broadcast of the AGM should approach his/her Relevant Intermediary as soon as possible in order to make the necessary arrangements. The Relevant Intermediary is required to submit a consolidated list of participants (setting out in respect of each participant, his/her name, email address and NRIC/Passport number), via email to the Company at main@zicoholdings.com no later than 10.00 am on 11 August 2020.
- **7.7** An Investor (other than CPF/SRS Investors) who wishes to vote should also approach his/her Relevant Intermediary as soon as possible to specify his/her voting instructions.

# 8. DOCUMENTS AVAILABLE FOR INSPECTION

The following documents are available for inspection on the Company's website at <u>http://www.valuetronics.com.hk/ir/announce.html</u> wherein they have been published with the Company's announcement of the AGM on 14 August 2020:–

- (i) the Memorandum of Association and the Bye-Laws of the Company; and
- (ii) the Annual Report of the Company for the financial year ended 31 March 2020.

Yours faithfully, For and on behalf of the Board of Directors of VALUETRONICS HOLDINGS LIMITED

Tse Chong Hing Chairman and Managing Director

# **BYE-LAWS** OF VALUETRONICS HOLDINGS LIMITED (as adopted by a Resolution passed on 6 February 2007 & incorporating amendments up to 24 July 2017) Appleby Hunter Bailhache 5511 The Center 99 Queen's Road Central Central

Hong Kong

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## **BYE-LAWS**

# (As adopted by a Resolution passed on 6 February 2007 & incorporating amendments up to 24 July 2017)

#### OF

# VALUETRONICS HOLDINGS LIMITED

#### PRELIMINARY

1. (A) The marginal notes to these Bye-Laws shall not be deemed to be part of these Marginal Notes Bye-Laws and shall not affect their interpretation and, in the interpretation of these Bye-Laws, unless there be something in the subject or context inconsistent therewith:

<u>"appointed newspaper"</u> shall have the meaning as defined in the Companies Definitions Act;

<u>"Auditors"</u> shall mean the persons for the time being performing the duties of that office;

"Bermuda" shall mean the Islands of Bermuda;

<u>"the Board"</u> shall mean the board of directors of the Company as constituted from time to time or (as the context may require) the majority of Directors present and voting at a meeting of the Directors at which a quorum is present;

<u>"these Bye-Laws"</u> or <u>"these presents"</u> shall mean these Bye-Laws in their present form and all supplementary, amended or substituted Bye-Laws for the time being in force;

"call" shall include any instalment of a call;

"capital" shall mean the share capital from time to time of the Company;

<u>"clear days"</u>, in relation to a notice and/or a meeting shall mean a period of days exclusive of the day on which it is served or deemed to be served and of the day for which it is given or scheduled to occur;

"the Chairman" shall mean the Chairman presiding at any meeting of shareholders or of the Board;

<u>"the Companies Act"</u> shall mean the Companies Act 1981 of Bermuda as may from time to time be amended;

<u>"the Company"</u> or <u>"this Company"</u> shall mean Valuetronics Holdings Limited which was incorporated in Bermuda on the 18<sup>th</sup>day of August 2006;

"corporate representative" shall mean any person appointed to act in that capacity pursuant to Bye-law 86;

"debenture" and "debenture holder" shall respectively include "debenture stock" and "debenture stockholder";

"depositor", "Depository" and "Depository Register" shall have meanings ascribed to them respectively in the Securities and Futures Act;

"Designated Stock Exchange" shall mean the Singapore Exchange Securities Trading Limited for so long as the shares of the Company are listed and quoted on the official list of the Singapore Exchange Securities Trading of Singapore Limited or such other stock exchange which is an appointed stock exchange for the purposes of the Companies Act in respect of which the shares of the Company are listed or quoted and where such appointed stock exchange deems such listing or quotation to be the primary listing or quotation of the shares of the Company;

"Director" shall mean a director of the Company;

"dividend" shall include scrip dividends, distributions in specie or in kind, capital distributions and capitalisation issues, if not inconsistent with the subject or context;

"Financial Statements" refer to the financial statements which are to be laid before a general meeting of the Company, made up to the end of the applicable financial year and including all documents and information as required by the Companies Act and the rules or regulations of the Designated Stock Exchange;

<u>"Head Office"</u> shall mean such office of the Company as the Directors may from time to time determine to be the principal office of the Company;

<u>"holding company"</u> and <u>"subsidiary"</u> shall have the meanings ascribed to them by the Companies Act;

<u>"market day"</u> shall mean a day on which the Designated Stock Exchange is open for trading in securities;

<u>"month"</u> shall mean a calendar month;

"Newspapers", in relation to the publication in newspapers of any notice, shall mean a daily English language newspaper published and circulating generally in the Relevant Territory and specified for this purpose by the stock exchange in the Relevant Territory;

"paid up" in relation to a share, shall mean paid up or credited as paid up;

<u>"the Principal Register"</u> shall mean the register of shareholders of the Company maintained in Bermuda;

<u>"the register"</u> shall mean the Principal Register and any branch register to be kept pursuant to the provisions of the Statutes;

"Registered Office" shall mean the registered office of the Company for the time being;

<u>"Registration Office"</u> shall mean in respect of any class of share capital, such place or places in the Relevant Territory or elsewhere where the Directors from time to time determine to keep a branch register of shareholders in respect of that class of share capital and where (except in cases where the Directors otherwise agree) transfers or other documents of title for such class of share capital are to be lodged for registration and are to be registered;

"<u>Relevant Territory</u>" shall mean Singapore or such other territory as the Directors may from time to time decide if the issued ordinary share capital of the Company is listed on a stock exchange in such territory;

<u>"Seal"</u> shall mean any one (1) or more common seals from time to time of the Company for use in Bermuda or in any place outside Bermuda;

<u>"Secretary"</u> shall mean the person or corporation for the time being performing the duties of that office;

<u>"securities account"</u> shall mean the securities account maintained by a depositor with the Depository;

<u>"Securities and Futures Act"</u> shall mean The Securities and Futures Act of Singapore or any statutory modification amendment or re-enactment thereof for the time being in force and any reference to any provision of the Securities and Futures Act is to that provision as so modified, amended or re-enacted or contained in such subsequent statute;

<u>"Securities Seal"</u> shall mean a seal for use for sealing certificates for shares or other securities issued by the Company which is a facsimile of the Seal of the Company with the addition on its face of the words "Securities Seal";
"share" shall mean share in the capital of the Company;

"shareholder" shall mean a duly registered holder from time to time of a share;

<u>"Singapore Companies Act"</u> shall mean The Companies Act, Cap. 50 of Singapore or any statutory modification amendment or reenactment thereof for the time being in force and any reference to any provision of the Singapore Companies Act is to that provision as so modified amended or re-enacted or contained in such subsequent statute;

<u>"Statutes"</u> shall mean the Companies Act and every other act (as amended from time to time) for the time being in force of the Legislature of Bermuda applying to or affecting the Company, the Memorandum of Association and/or these presents;

<u>"Transfer Office"</u> shall mean the place where the Principal Register is situate for the time being; and

<u>"Treasury Share"</u> a share of the Company that was or is treated as having been acquired and held by the Company and has been held continuously by the Company since it was so acquired and has not been cancelled.

(B) In these Bye-Laws, unless there be something in the subject or context General inconsistent herewith:

words denoting the singular shall include the plural and words denoting the plural shall include the singular;

words importing any gender shall include every gender and words importing persons shall include partnerships, firms, companies, corporations and bodies of persons, whether corporate or not;

subject as aforesaid, any words or expressions defined in the Companies Act (except any statutory modification thereof not in force when these Bye-Laws become binding on the Company) shall, if not inconsistent with the subject and/or context, bear the same meaning in these Bye-Laws, save that "company" shall where the context permits include any company incorporated in Bermuda or elsewhere; and

references to any statute or statutory provision shall be construed as relating to any statutory modification or re-enactment thereof for the time being in force.

(C) A resolution shall be a Special Resolution when it has been passed by a <sup>Special Resolution</sup> majority of not less than three-fourths (3/4) of the votes cast by such shareholders as, being entitled so to do, vote in person or where a corporate representative is allowed, by duly authorised corporate representative or,

where proxies are allowed, by proxy at a general meeting of which not less than twenty-one (21) days' notice, specifying (without prejudice to the power contained in these presents to amend the same) the intention to propose the resolution as a Special Resolution, has been duly given. Provided that, except in the case of an annual general meeting, if it is so agreed by a majority in number of the shareholders having a right to attend and vote at any such meeting, being a majority together holding not less than ninety-five per cent. (95%) in nominal value of the shares giving that right, a resolution may be proposed and passed as a Special Resolution at a meeting of which less than twenty-one (21) days' notice has been given.

- (D) A resolution shall be an Ordinary Resolution when it has been passed by a simple majority of the votes cast by such shareholders as, being entitled so to do, vote in person or where a corporate representative is allowed, by duly authorised corporate representative or, where proxies are allowed, by proxy at a general meeting held in accordance with these presents and of which not less than fourteen (14) days' notice has been duly given. Provided that, if it is so agreed by a majority in number of the shareholders having a right to attend and vote at any such meeting, being a majority together holding not less than ninety-five per cent. (95%) in nominal value of the shares giving that right, a resolution may be proposed and passed as an Ordinary Resolution at a meeting of which less than fourteen (14) days' notice has been given.
- (E) A Special Resolution shall be effective for any purpose for which an Ordinary Resolution is expressed to be required under any provision of these Bye-Laws or the Statutes.
- 2. Without prejudice to any other requirements of the Statutes, the prior written approval of the Designated Stock Exchange, a resolution of the Board and a Special Resolution shall be required to rescind alter or amend these presents. A Special Resolution shall be required to alter the Memorandum of Association or to change the name of the Company.

#### SHARES, WARRANTS AND MODIFICATION OF RIGHTS

3. Without prejudice to any special rights or restrictions for the time being <sup>1</sup> attaching to any shares or any class of shares, any share may be issued upon such terms and conditions and with such preferred, deferred or other special rights, or such restrictions, whether in regard to dividend, voting, return of capital or otherwise, as the Company may from time to time by Ordinary Resolution determine (or, in the absence of any such determination or so far as the same may not make specific provision, as the Board may determine) and any preference share may, subject to the Companies Act and the rules or regulations of the Designated Stock Exchange for so long as the shares of the Company are listed on the Designated Stock Exchange, be issued on the terms that it is liable to be redeemed upon the happening of a specified event or upon

Ordinary Resolution

Special Resolution effective as Ordinary Resolution

When Special Resolution is required

Issue of shares

a given date and either at the option of the Company or, if so authorised by the Memorandum of Association of the Company, at the option of the holder.

- 4. The Board may, subject to the approval by the shareholders in general Warrants meeting, issue warrants to subscribe for any class of shares or securities of the Company on such terms as the Board may from time to time determine. Where warrants are issued to bearer, no certificate thereof shall be issued to replace one that has been lost unless the Board is satisfied beyond reasonable doubt that the original certificate thereof has been destroyed and the Company has received an indemnity in such form as the Board shall think fit with regard to the issue of any such replacement certificate.
- Preference Shares 5. In the event of preference shares being issued the total nominal value of issued (A) preference shares shall not at any time exceed the total nominal value of the issued ordinary shares and preference shareholders shall have the same rights as ordinary shareholders as regards receiving of notices, reports and balance sheets and attending general meetings of the Company, and preference shareholders shall also have the right to vote at any meeting convened for the purpose of reducing the capital or winding-up or sanctioning a sale of the undertaking of the Company or where the proposal to be submitted to the meeting directly affects their rights and privileges or when the dividend on the preference shares is more than six (6) months in arrears.
  - The Company has power to issue further preference capital ranking equally **(B)** with, or in priority to, preference shares already issued.
- How rights of 6. For the purposes of Section 47 of the Companies Act, if at any time the capital (A) shares may be is divided into different classes of shares, all or any of the special rights attached modified to any class (unless otherwise provided for by the terms of issue of the shares of that class) may, subject to the provisions of the Companies Act, be varied or abrogated either with the consent in writing of the holders of not less than threefourths (3/4) in nominal value of the issued shares of that class or with the sanction of a Special Resolution passed at a separate general meeting of the holders of the shares of that class. To every such separate general meeting the provisions of these Bye-Laws relating to general meetings shall mutatis mutandis apply, but so that the necessary quorum shall be not less than two (2) persons holding or representing by proxy or by corporate representative one-third (1/3)in nominal value of the issued shares of that class, and that any holder of shares of the class present in person or by proxy or by duly authorised corporate representative may demand a poll.
  - (B) The repayment of preference capital other than redeemable preference capital, or any alteration of preference shareholders' rights, may only be made pursuant to a Special Resolution passed at a general meeting of the holders of the shares of that class. Provided that, where the necessary majority for such a Special Resolution is not obtained at the general meeting, consent in writing

if obtained from the holders of not less than three-fourths (3/4) in nominal value of the issued shares of that class within two (2) months of such general meeting, shall be valid and effectual as a Special Resolution carried at the general meeting.

- The provisions of this Bye-Law shall apply to the variation or abrogation of (C) the special rights attached to the shares of any class as if each group of shares of the class differently treated formed a separate class the rights whereof are to be varied or abrogated.
- (D) The special rights conferred upon the holders of any shares or class of shares shall not, unless otherwise expressly provided in the rights attaching to the terms of issue of such shares, be deemed to be altered or abrogated by the creation or issue of further shares ranking pari passu therewith.
- (E) The rights attaching to shares of a class other than ordinary shares shall be expressed in these Bye-Laws.

## SHARES AND INCREASE OF CAPITAL

- Authorised Share 7. (A) The authorised share capital of the Company at the date on which these Bye-Capital Laws come into effect is HK\$190,000,000 divided into 1,900,000,000 shares of HK\$0.10 each.
  - Company **(B)** Subject to the Statutes, the power contained in the Memorandum of purchase its own Association for the Company to purchase or otherwise acquire its shares for shares cancellation or as Treasury Shares shall be exercisable by the Board upon such terms and subject to such conditions as it thinks fit.
  - (C) Subject to the provisions of these Bye-Laws, any shares of the Company held as treasury shares shall be at the disposal of the Board, which may hold all or any of the shares, dispose of or transfer all or any of the shares for cash or other consideration, or cancel all or any of the shares, provided always that such acquisition is effected in accordance with the provisions of the Companies Act increase its share capital by the creation of new shares, such new capital to be of such amount and to be divided into shares of such class or classes and of such amounts in Hong Kong dollars, Singapore dollars or United States dollars or such other currency as the shareholders may think fit and as the resolution may prescribe. When permitted by the Statutes, expenses (including commission or brokerage) incurred in the issue of new shares and paid out of the Company's share capital shall not be taken as reducing the amount of share capital of the Company.
- Power to increase 8. The Company in general meeting may from time to time, whether or not all capital the shares for the time being issued shall have been fully paid up, by Ordinary Resolution in accordance with Section 45 of the Companies Act, increase its

to

share capital by the creation of new shares, such new capital to be of such amount and to be divided into shares of such class or classes and of such amounts in Hong Kong dollars, Singapore dollars or United States dollars or such other currency as the shareholders may think fit and as the resolution may prescribe. When permitted by the Statutes, expenses (including commission or brokerage) incurred in the issue of new shares and paid out of the Company's share capital shall not be taken as reducing the amount of share capital of the Company.

- 9. (A) Any new shares shall be issued upon such terms and conditions and with such rights, privileges or restrictions annexed thereto as the general meeting resolving upon the creation thereof shall direct, and if no direction be given, subject to the provisions of the Statutes and of these Bye-Laws, as the Board shall determine; and in particular such shares may be issued with a preferential or qualified right to dividends and in the distribution of assets of the Company and with a special right or without any right of voting.
  - (B) All the rights attaching to a Treasury Share shall be suspended and shall not be exercisable by the Company while it holds such Treasury Share and, except where required by the Companies Act, all Treasury Shares shall be excluded from the calculation of any percentage or fraction of the share capital or shares of the Company.
- 10. Subject to any direction to the contrary that may be given by the Company in general meeting including, or except as permitted under the listing rules of the Designated Stock Exchange all new shares shall before issue be offered to such persons who as at the date of the offer are entitled to receive notices from the Company in respect of General Meetings in proportion as nearly as the circumstances admit to the number of the existing shares to which they are entitled. The offer shall be made by notice specifying the number of shares offered, and limiting a time within which the offer, if not accepted, will be deemed to be declined. After the expiration of the aforesaid time or on the receipt of an intimation from the person to whom the offer is made that he declines to accept the shares offered the Board may dispose of those shares in a manner they think most beneficial to the Company. The Board may likewise dispose of any new shares which (by reason of the ratio which the new shares bear to shares held by persons entitled to an offer of new shares) cannot in the opinion of the Board be conveniently offered in the manner herein before provided.
- 11. Except so far as otherwise provided by the conditions of issue or by these Bye-Laws, any capital raised by the creation of new shares shall be treated as if it formed part of the original capital of the Company and such shares shall be subject to the provisions contained in these Bye-Laws with reference to the payment of calls and instalments, transfer and transmission, forfeiture, lien, cancellation, surrender, voting and otherwise.

On what conditions new share may be issued

When to be offered to existing shareholders

New shares to form part of original capital

Shares at the disposal of the Board

- 12. (A) Subject to the provisions of the Companies Act and to the provisions of these Bye-laws and without prejudice to any special rights or restrictions for the time being allocated to any shares or any class of shares, all unissued shares shall be at the disposal of the Board and it may offer, allot (with or without conferring a right of renunciation), grant options over or otherwise dispose of them to such persons, at such times, for such consideration and generally on such terms as it in its absolute discretion thinks fit, but so that no shares shall be issued at a discount provided always that:-
  - (i) no shares shall be issued to transfer a controlling interest in the Company without the prior approval of the shareholders in general meeting;
  - (ii) (subject to any direction to the contrary that may be given by the Company in general meeting) any issue of shares for cash to shareholders holding shares of any class shall be offered to such shareholders in proportion as nearly as may be to the number of shares of such class then held by them and the provisions of Bye-law 10 with such adaptations as are necessary shall apply;
  - (iii) any other issue of shares, the aggregate of which would exceed the limits set out in paragraph (B) below, shall be subject to the approval of the Members in General Meeting; and
  - (iv) the rights attaching to shares of a class other than ordinary shares shall be expressed in the resolution creating the same.

The Directors shall, as regards any offer or allotment of shares, comply with the provisions of the Companies Act, if and so far as such provisions may be applicable thereto.

- (B) Notwithstanding Bye-law 12(A) above, the Company may by Ordinary Resolution give to the Directors a general authority, either unconditionally or subject to such conditions as may be specified in the Ordinary Resolution, to issue shares (whether by way of rights, bonus or otherwise) where:-
  - (i) the aggregate number of shares to be issued pursuant to such authority does not exceed 50 percent (or such other limit as may be prescribed by the Designated Stock Exchange) of the issued share capital of the Company for the time being, of which the aggregate number of shares to be issued other than on a pro-rata basis to shareholders of the Company does not exceed 20 percent (or such other limit as may be prescribed by the Stock Exchange) of the issued share capital of the Company for the time being; and

- (ii) unless previously revoked or varied by the Company at a meeting, such authority to issue shares does not continue beyond the conclusion of the Annual General Meeting of the Company next following the passing of the Ordinary Resolution or the date by which such Annual General Meeting is required to be held, or the expiration of such other period as may be prescribed by the Companies Act, whichever is the earliest date.
- (C) Neither the Company nor the Board shall be obliged, when making or granting any allotment of, offer of, option over or disposal of shares, to make, or make available, any such offer, option or shares to shareholders or others with registered addresses in any particular territory or territories being a territory or territories where, in the absence of a registration statement or other special formalities, this would or might, in the opinion of the Board, be unlawful or impracticable. Shareholders affected as a result of the foregoing sentence shall not be, or be deemed to be, a separate class of shareholders for any purpose whatsoever.
- 13. The Company may at any time pay a commission to any person for subscribing or agreeing to subscribe (whether absolutely or conditionally) for any shares in the Company or procuring or agreeing to procure subscriptions (whether absolute or conditional) for any shares in the Company, but so that the conditions and requirements of the Companies Act shall be observed and complied with.
- 14. Except as otherwise expressly provided by these Bye-Laws or as required by law or as ordered by a court of competent jurisdiction, no person shall be recognised by the Company as holding any share upon any trust and, except as aforesaid, the Company shall not be bound by or be compelled in any way to recognise (even when having notice thereof) any equitable, contingent, future or partial interest in any share or any interest in any fractional part of a share or any other right or claim to or in respect of any shares except an absolute right to the entirety thereof of the registered holder.
- 15. Subject to the terms and conditions of any application for shares, the Board Share Allotment shall allot shares applied for within ten (10) market days of the closing date of any such application (or such other period as may be approved by the Designated Stock Exchange).
- 16. Subject to the Companies Act and these Bye-Laws, the Board may at any time after the allotment of shares but before any person has been entered in the Register as the holder, recognise a renunciation thereof by the allottee in right to effect such renunciation upon and subject to such terms and conditions as the Board considers fit to impose.

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#### **REGISTER OF SHAREHOLDERS AND SHARE CERTIFICATES**

- 17. (A) The Company shall cause to be kept a register of the shareholders and there Share register shall be entered therein the particulars required under the Companies Act.
  - (B) Subject to the provisions of the Companies Act, if the Board considers it necessary or appropriate, the Company may establish and maintain a local or branch register at such location outside Bermuda as the Board thinks fit and the Board may make and vary such registration as it determines in respect of the keeping of any such register and maintaining a Registration Office in conditions therewith.
- Share Certificates 18. Subject to the payment of all or any part of the stamp duty payable (if any) on each share certificate prior to the delivery thereof which the Board in its absolute discretion may require, every person whose name is entered as a shareholder in the Register shall be entitled to receive within ten (10) market days of the closing dates for applications for an issue of shares (or such other period as may be approved by the Designated Stock Exchange) or within ten (10) market days after the date of lodgement of a registrable transfer (or such other period as may be approved by the Designated Stock Exchange) one certificate for all his shares of any one class or several certificates in reasonable denominations each for a part of the shares so allotted or transferred. Where such a Shareholder transfers part only of the shares comprised in a certificate or where such a Shareholder requires the Company to cancel any certificate or certificates and issue new certificates for the purpose of subdividing his holding in a different manner, the old certificate or certificates shall be cancelled and a new certificate or certificates for the balance of such shares issued in lieu thereof and such Shareholder shall pay all or any part of the stamp duty payable (if any) on each share certificate prior to the delivery thereof which the Board in its absolute discretion may require and a maximum fee of two Singapore dollars (S\$2.00) for each new certificate, or such other fee as the Board may from time to time determine having regard to any limitation thereof as may be prescribed by the Designated Stock Exchange upon which the shares in the Company may be listed, provided that in respect of a share or shares held jointly by several persons the Company shall not be bound to issue a certificate or certificates to each such person, and the issue and delivery of a certificate or certificates to one of the joint holders shall be sufficient delivery to all such holders.
- 19. Every certificate for shares, warrants or debentures or representing any other form of securities of the Company shall be issued under the Seal of the Company, which for this purpose may be a Securities Seal. The Board may by resolution determine, either generally or in any particular case, that any signatures on any such certificates need not be autographic but may be affixed to such certificates by some mechanical means or may be printed thereon or that such certificates need not be signed by any persons.

Share certificates to be sealed

- 20. Every share certificate hereafter issued shall specify the number and class of shares in respect of which it is issued and the amount paid thereon and may otherwise be in such form as the Board may from time to time prescribe. A share certificate shall relate to only one (1) class of shares.
- (A) Except in the case of executors or administrators or trustees of the estate of a <sup>Joint I</sup> deceased shareholder of the Company shall not be bound to register more than three (3) persons as joint holders of any share.
  - (B) If any share shall stand jointly in the names of two (2) or more persons, the person first named in the register shall be deemed the sole holder thereof as regards service of notice and, subject to the provisions of these Bye-Laws, all or any other matter connected with the Company, except the transfer of the shares.
- 22. Subject to the Statutes and the Singapore Companies Act, if any share certificate shall be defaced, worn out, destroyed, stolen or lost, it may be renewed on such evidence being produced and a letter of indemnity or undertaking (if required) being given by the purchaser, registered holder, transferee, person entitled or shareholder of the Designated Stock Exchange or on its behalf or their client or clients as the Directors shall require and in the case of defacement or wearing out on delivery up of the old certificate and in any case on payment of such sum not exceeding two Singapore Dollars (S\$2.00) as the Board may from time to time require (or such other amount as may be permitted under the Statutes). In the case of theft, destruction or loss the registered holder or the person entitled to whom such renewed certificates is given shall also bear the loss and pay to the Company all expenses incidental to the investigations by the Company of the evidence of such theft, destruction or loss.

Where shares are registered jointly in the names of several persons, any such request may be by any one of the registered joint holders.

#### LIEN

23. The Company shall have a first and paramount lien on every share (not being a fully paid up share) for all moneys called or payable in instalments. The Company shall also have a first and paramount lien on all shares (not being fully paid up shares) registered in the name of a shareholder, whether singly or jointly with any other person or persons, for all the debts and liabilities of such shareholders or his estate to the Company and whether the same shall have been incurred before or after notice to the Company of any equitable or other interest of any person other than such shareholder, and whether the period for the payment or discharge of the same shall have actually arrived or not, and notwithstanding that the same

Joint holders

Replacement of share certificates

are joint debts or liabilities of such shareholder or his estate and any other person, whether a shareholder of the Company or not. The Company's lien (if any) on a share shall extend to all dividends or other moneys declared in respect thereof. The Board may at any time either generally or in any particular case waive any lien that has arisen, or declare any share to be exempt wholly or partially from the provisions of this Bye-Law.

- 24. Subject to these Bye-laws, the Company may sell, in such manner as the Board thinks fit, any shares on which the Company has a lien, but no sale shall be made unless some sum in respect of which the lien exists is presently payable or the liability or engagement in respect of which such lien exists is liable to be presently fulfilled or discharged, nor until the expiration of fourteen (14) days after a notice in writing, stating and demanding payment of the sum presently payable or specifying the liability or engagement and demanding fulfilment or discharge thereof and giving notice of intention to sell in default, shall have been given to the registered holder for the time being of the shares or the person entitled to the shares by reason of such holder's death, bankruptcy or winding-up.
- 25. The net proceeds of such sale after the payment of the costs of such sale shall be applied in or towards payment or satisfaction of the debt or liability or engagement in respect whereof the lien exists, so far as the same is presently payable, and any residue shall (subject to a like lien for debts or liabilities not presently payable as existed upon the shares prior to the sale) be paid to the person entitled to the shares at the time of the sale or to his executors, administrators or assignees or as he may direct. For the purpose of giving effect to any such sale, the Board may authorise some person to transfer the shares sold to the purchaser thereof and may enter the purchaser's name in the register as holder of the shares, and the purchaser shall not be bound to see to the application of the purchase money, nor shall his title to the shares be affected by any irregularity or invalidity in the proceedings in relating to the sale.

#### **CALLS ON SHARES**

- 26. Subject to these Bye-laws and to the terms of allotment the Board may from time to time make such calls as it may think fit upon the shareholders in respect of any moneys unpaid on the shares held by them respectively (whether on account of the nominal value of shares or by way of premium) and not by the conditions of issue or allotment thereof made payable at a fixed time. A call may be made payable either in one sum or by instalments.
- 27. Fourteen (14) days' notice at least of any call shall be given specifying the Notice of call time and place of payment and to whom such call shall be paid.

28.	A copy of the notice referred to in Bye-Law 27 shall be sent to shareholders in the manner in which notices may be sent to shareholders by the Company as herein provided.	Copy of notice to be sent to shareholders
29.	In addition to the giving of notice in accordance with Bye-Law 28, notice of the person appointed to receive payment of every call and of the times and places appointed for payment may be given to the shareholders by notice to be published at least once in the Newspapers.	Notice of call may be given
30.	Every shareholder upon whom a call is made shall pay the amount of every call so made on him to the person and at the time or times and place or places as the Board shall appoint.	Time and place for payment of call
31.	A call shall be deemed to have been made at the time when the resolution of the Board authorising such call was passed.	When call deemed to have been made
32.	The joint holders of a share shall be severally as well as jointly liable for the payment of all calls and instalments due in respect of such share or other moneys due in respect thereof.	Liability of joint holders
33.	The Board may from time to time at its discretion extend the time fixed for any call, and may extend such time as regards all or any of the shareholders whom due to residence outside the Relevant Territory or other cause the Board may deem entitled to any such extension but no shareholder shall be entitled to any such extension except as a matter of grace and favour.	Board may extend time fixed for call
34.	If the sum payable in respect of any call or instalments is not paid on or before the day appointed for payment thereof, the person or persons from whom the sum is due shall pay interest on the same at such rate not exceeding twenty per cent. (20%) per annum as the Board shall fix from the day appointed for the payment thereof to the time of the actual payment, but the Board may in its absolute discretion waive payment of such interest wholly or in part.	Interest on unpaid calls
35.	No shareholder shall be entitled to receive any dividend or bonus or to be present and vote (save as proxy for another shareholder) at any general meeting, either personally, or (save as proxy for another shareholder) by proxy or by duly authorised corporate representative, or be reckoned in a quorum, or to exercise any other privilege as a shareholder until all calls or instalments due from him to the Company, whether alone or jointly with any other person, together with interest and expenses (if any) shall have been paid.	Suspension of privileges while call unpaid
36.	On the trial or hearing of any action or other proceedings for the recovery of any money due for any call, it shall be sufficient to prove that the name of the shareholder sued is entered in the register as the holder, or one (1) of the holders, of the shares in respect of which such debt accrued; that the resolution of the Board making the call has been duly recorded in the minute book of the Board; and that notice of such call was duly given to the shareholder sued, in pursuance	Evidence in action for call

of these Bye-Laws; and it shall not be necessary to prove the appointment of the Board who made such call, nor any other matters whatsoever, but the proof of the matters aforesaid shall be conclusive evidence of a debt due from the shareholder sued to the Company.

- 37. Any sum which by the terms of allotment of a share is made payable upon allotment or at any fixed date, whether on account of the nominal value of the share and/or by way of premium, shall for all purposes of these Bye-Laws be deemed to be a call duly made, notified, and payable on the date fixed for payment, and in case of non-payment all the relevant provisions of these Bye-Laws as to payment of interest and expenses, forfeiture and the like, shall apply as if such sums had become payable by virtue of a call duly made and notified. The Board may on the issue of shares differentiate between the allottees or holders as to the amount of calls to be paid and in the time of payment of such calls,
- 38. The Board may, if it thinks fit, receive from any shareholder willing to advance the same, and either in money or money's worth, all or any part of the money uncalled and unpaid or instalments payable upon any shares held by him, and in respect of all or any of the moneys so advanced the Company may pay interest at such rate (if any) not exceeding twenty per cent. (20%). per annum as the Board may decide but a payment in advance of a call shall not whilst carrying interest entitle the shareholder to participate in profits, to receive any dividend or to exercise any other rights or privileges as a shareholder in respect of the share or the due portion of the shares upon which payment has been advanced by such shareholder before it is called up. The Board may at any time repay the amount so advanced upon giving to such shareholder not less than one month's notice in writing of their intention in that behalf, unless before the expiration of such notice the amount so advanced shall have been called up on the shares in respect of which it was advanced.

#### **TRANSFER OF SHARES**

- 39. Subject to the Companies Act and these Bye-laws, all transfers of shares may Form of transfer be effected by transfer in writing in the form for the time being approved by the Designated Stock Exchange and the Board.
- 40. The instrument of transfer of any share shall be executed by or on behalf of the transferor and by or on behalf of the transferee provided that an instrument of transfer in respect of which the transferee is the Depository shall be effective although not signed or witnessed by or on behalf of the Depository and provided further that the Board may dispense with the execution of the instrument of transfer by the transferee in any case in which it thinks fit, in its absolute discretion, to do so. The Board may also resolve, either generally or in any particular case, upon request by either the transferor or transferee, to

Sums payable on allotment deemed a call

Shares may be issued subject to different conditions as to calls, etc.

Payment of calls in advance

accept mechanically executed transfers. The transferor shall be deemed to remain the holder of the share until the name of the transferee is entered in the register in respect thereof. Nothing in these Bye-Laws shall preclude the Board from recognising a renunciation of the allotment or provisional allotment of any share by the allottee in favour of some other person.

- 41. (A) The Board may, in its absolute discretion, at any time and from time to time stransfer any share upon the Principal Register to any branch register or any other branch register.
  - (B) Unless the Board otherwise agrees (which agreement may be on such terms and subject to such conditions as the Board in its absolute discretion may from time to time stipulate, and which agreement it shall, without giving any reason therefor, be entitled in its absolute discretion to give or withhold) no shares on the Principal Register shall be transferred to any branch register nor shall shares on any branch register be transferred to the Principal Register or any other branch register and all transfers and other documents of title shall be lodged for registration, and registered, in the case of any shares on a branch register, at the relevant Registration Office, and, in the case of any shares on the Principal Register, at the Transfer Office. Unless the Board otherwise agrees, all transfers and other documents of title shall be lodged for registration with, and registered at, the relevant Registration Office.
  - (C) Notwithstanding anything contained in this Bye-Law, the Company shall as soon as practicable and on a regular basis record in the Principal Register all transfers of shares effected on any branch register and shall at all times maintain the Principal Register in all respects in accordance with the Companies Act.
- 42. The Board may, in its absolute discretion, and without assigning any reason, refuse to register a transfer of any share (not being a fully paid up share) to a person of whom it does not approve or any share issued under any share option scheme for employees upon which a restriction on transfer imposed thereby still subsists, and it may also refuse to register a transfer of any share (whether fully paid up or not) to more than three (3) joint holders except in the case of executors or administrators of the estate of a deceased shareholder or a transfer of any shares (not being a fully paid up share) on which the Company has a lien.
- 43. Save as provided in these Bye-laws, there shall be no restriction on the transfer of full-paid shares (except where required by law or the listing rules of the Designated Stock Exchange), but without limiting the generality of the foregoing, the Board may also decline to recognise any instrument of transfer unless:-

Shares registered on principal register, branch register, etc.

Board may refuse to register a transfer

Requirements as to transfer

- (i) such sum, (not exceeding two Singapore dollars (S\$2.00)) as the Board may from time to time determine is paid to the Company in respect of any instrument of transfer, probate, letters of administration, certificate of marriage or death, power of attorney or any document relating to or affecting the title to the shares to be reasonable in the territory in which the relevant register is situate, or otherwise such sum as the Board shall from time to time determine is paid to the Company in respect thereof;
- (ii) the instrument of transfer is lodged at the relevant Registration Office or, as the case may be, the Transfer Office accompanied by the certificate of the shares to which it relates, and such other evidence as the Board may reasonably require to show the right of the transferor to make the transfer (and, if the instrument of transfer is executed by some other person on his behalf, the authority of that person so to do);
- (iii) the instrument of transfer is in respect of only one (1) class of share;
- (iv) the shares concerned are free of any lien in favour of the Company;
- (v) if applicable, the instrument of transfer is properly stamped; and
- (vi) where applicable, the permission of the Bermuda Monetary Authority with respect thereto has been obtained.
- 44. No transfer of any shares (not being a fully paid up share) shall be made to an infant or to a person of unsound mind or under other legal disability.
- 45. If the Board shall refuse to register a transfer of any share, it shall, within one Notice of refusal (1) month after the date on which the transfer was lodged with the Company, send to each of the transferor and the transferee notice of the refusal, stating the facts which are considered to justify the refusal.
- 46. Upon every transfer of shares the certificate held by the transferor shall be given up to be cancelled, and shall forthwith be cancelled accordingly, and a new certificate shall be issued without charge to the transferee in respect of the shares transferred to him, and if any of the shares included in the certificate so given up shall be retained by the transferor a new certificate in respect thereof shall be issued to him without charge. The Company shall also retain the instrument of transfer.
- 47. The registration of transfers may be suspended and the register closed on giving notice to the Designated Stock Exchange and by advertisement in an appointed newspaper and in the Newspapers at such times and for such periods as the Board may from time to time determine and either generally or in respect of any class of shares. The register shall not be closed for more than thirty (30) days in any year.

#### **TRANSMISSION OF SHARES**

- 48. In the case of the death of a shareholder, the survivor or survivors where the deceased was a joint holder, and the legal personal representatives of the deceased where he was a sole or only surviving holder, shall be the only persons recognised by the Company as having any title to his interest in the shares; but nothing herein contained shall release the estate of a deceased holder (whether sole or joint) from any liability in respect of any share solely or jointly held by him.
- 49. Any person becoming entitled to a share in consequence of the death or bankruptcy or winding-up of a shareholder may, upon such evidence as to his title being produced as may from time to time be required by the Board, and subject as hereinafter provided, elect either to be registered himself as holder of the share or to have some person nominated by him registered as the transferee thereof.
- 50. If the person becoming entitled to a share pursuant to Bye-Law 49 shall elect to be registered himself, as the holder of such share he shall deliver or send to the Company a notice in writing signed by him at (unless the Board otherwise agrees) the Registration Office, stating that he so elects. If he shall elect to have his nominee registered, he shall testify his election by executing a transfer of such shares to his nominee. All the limitations, restrictions and provisions of these presents relating to the right to transfer and the registration of transfers of shares shall be applicable to any such notice or transfer as aforesaid as if the death, bankruptcy or winding-up of the shareholder had not occurred and the notice or transfer were a transfer executed by such shareholder.
- 51. A person becoming entitled to a share by reason of the death, bankruptcy or winding-up of the holder shall be entitled to the same dividends and other advantages to which he would be entitled if he were the registered holder of the share. However, the Board may, if it thinks fit, withhold the payment of any dividend payable or other advantages in respect of such share until such person shall become the registered holder of the share or shall have effectually transferred such share, but, subject to the requirements of Bye-Law 80 being met, such a person may vote at general meetings of the Company.

#### Deaths of registered holder or of joint holder of shares

Registration of personal representatives and trustees in bankruptcy

Notice of election to be registered and registration of nominee

Retention of dividends, etc. until transfer or transmission of shares of a deceased or bankrupt shareholder

## FORFEITURE OF SHARES

52. If a shareholder fails to pay any call or instalment of a call on the day appointed for payment thereof, the Board may, at any time thereafter during such time as any part of the call or instalment remains unpaid, without prejudice to the provisions of Bye-Law 36, serve a notice on him requiring

If call or instalment not paid notice may be given payment of so much of the call or instalment as is unpaid, together with any interest which may have accrued by reason of such non-payment and which may thereafter accrue up to the date of actual payment as the Board shall determine.

- 53. The notice shall name a further day (not earlier than the expiration of fourteen (14) days from the date of the notice) on or before which the payment required by the notice is to be made, and it shall also name the place where payment is to be made, such place being either the Registered Office or a Registration Office. The notice shall also state that, in the event of non-payment at or before the time appointed, the shares in respect of which the call was made will be liable to be forfeited.
- 54. If the requirements of any such notice as aforesaid are not complied with, any share in respect of which the notice has been given may at any time thereafter, before the payment required by the notice has been made, be forfeited by a resolution of the Board to that effect. Such forfeiture shall include all dividends and bonuses declared in respect of the forfeited share and not actually paid before the forfeiture. The Directors may accept the surrender of any shares liable to be forfeited hereunder and in such cases references in these Bye-Laws to forfeiture shall include surrender.
- 55. Any share so forfeited shall be deemed to be the property of the Company, and may be sold or otherwise disposed of on such terms and in such manner as the Board thinks fit and at any time before a sale or disposition the forfeiture may be cancelled on such terms as the Board thinks fit. The residue of the proceeds of such sale pursuant to this Bye-law after the satisfaction of the unpaid calls and accrued interest and expenses of such sale shall be paid to the person entitled to the shares at the time of the sales or to his executors, administrators or assigns, as he may direct it. To give effect to any such sale, the Board may, if necessary, authorise some other person to transfer or effect the transfer of a forfeited share to any such person as aforesaid.
- 56. A person whose shares have been forfeited shall cease to be a shareholder in <sup>A</sup> respect of the forfeited shares, but shall, notwithstanding, remain liable to pay to the Company all moneys which, at the date of forfeiture, were payable by him to the Company in respect of the forfeited shares, together with (if the Board shall in its discretion so require) interest thereon from the date of forfeiture until the date of actual payment at such rate not exceeding twenty per cent.(20%) per annum as the Board may prescribe, and the Board may enforce the payment thereof if it thinks fit, and without any deduction or allowance for the value of the shares at the date of forfeiture, but his liability shall cease if and when the Company shall have received payment in full of all such moneys in respect of the shares. The forfeiture of a share shall involve the extinction at the time of forfeiture of all interest in and claims and demand against the Company in respect of the share and all other rights and liabilities

Content of notice of call

If notice not complied with shares may be forfeited

Forfeited shares to become property of Company

Arrears to be paid notwithstanding forfeiture incidental to the share as between the person whose share is forfeited and the Company except only such of those rights and liabilities as are by the Byelaws owed or as are by the Companies Act given or imposed in the case of past shareholders. For the purposes of this Bye-Law any sum which by the terms of issue of a share, is payable thereon at a fixed time which is subsequent to the date of forfeiture, whether on account of the nominal value of the share or by way of premium, shall notwithstanding that such time has not yet arrived be deemed to be payable at the date of forfeiture, and the same shall become due and payable immediately upon the forfeiture, but interest thereon shall only be payable in respect of any period between the said fixed time and the date of actual payment.

- 57. A statutory declaration in writing that the declarant is a Director or the Even Secretary of the Company, and that a share in the Company has been duly forfeited or surrendered on a date stated in the declaration, shall be conclusive evidence of the facts therein stated as against all persons claiming to be entitled to the share. The Company may receive the consideration, if any, given for the share on any sale or disposition thereof and may execute a transfer of the share in favour of the person to whom the share is sold or disposed of and he shall thereupon be registered as the holder of the share, and shall not be bound to see to the application of the purchase money, if any, nor shall his title to the share be affected by any irregularity or invalidity in the proceedings in reference to the forfeiture, sale or disposal of the share.
- 58. When any share shall have been forfeited, notice of the forfeiture shall be Not given to the shareholder in whose name it stood immediately prior to the forfeiture, and an entry of the forfeiture, with the date thereof, shall forthwith be made in the register, but no forfeiture shall be in any manner invalidated by any omission or neglect to give such notice or make any such entry.
- 59. Notwithstanding any such forfeiture as aforesaid the Board may at any time, Por before any shares so forfeited shall have been sold, re-allotted or otherwise for disposed of; cancel the forfeiture on such terms as the Board thinks fit or permit the shares so forfeited to be bought back or redeemed upon the terms of payment of all calls and interest due upon and expenses incurred in respect of the shares, and upon such further terms (if any) as it thinks fit.
- 60. The forfeiture of a share shall not prejudice the right of the Company to any F call already made or instalment payment thereon.

Evidence of forfeiture and transfer of forfeited share

Notice after forfeiture

Power to redeem forfeited shares

Forfeiture not to prejudice Company's right to call or instalment payment

- 61. (A) The provisions of these Bye-Laws as to forfeiture shall apply in the case of non-payment of any sum which, by terms of issue of a share, becomes payable at a fixed time, whether on account of the nominal value of the share or by way of premium, as if the same had been payable by virtue of a call duly made and notified.
  - (B) In the event of a forfeiture of shares the shareholder shall be bound to deliver and shall forthwith deliver to the Company the certificate or certificates held by him for the shares so forfeited and in any event the certificates representing shares so forfeited shall be void and of no further effect.

## **ALTERATION OF CAPITAL**

- 62. (A) The Company may from time to time by Ordinary Resolution in accordance with Section 45 of the Companies Act:-
  - (i) increase its capital as provided by Bye-Law 8;
  - (ii) consolidate or divide all or any of its share capital into shares of larger amount than its existing shares; and on any consolidation of fully paid shares into shares of larger amount, the Board may settle any difficulty which may arise as it thinks expedient and in particular (but without prejudice to the generality of the foregoing) may as between the holders of shares to be consolidated determine which particular shares are to be consolidated into a consolidated share, and if it shall happen that any person shall become entitled to fractions of a consolidated share or shares, such fractions may be sold by some person appointed by the Board for that purpose and the person so appointed may transfer the shares so sold to the purchaser thereof and the validity of such transfer shall not be questioned, and so that the net proceeds of such sale (after deduction of the expenses of such sale) may either be distributed among the persons who would otherwise be entitled to a fraction or fractions of a consolidated share or shares rateably in accordance with their rights and interest or may be paid to the Company for the Company's benefit;
  - (iii) divide its shares into several classes and attach thereto respectively any preferential, deferred, qualified or special rights, privileges or conditions;
  - (iv) sub-divide its shares or any of them into shares of smaller amount than is fixed by the Memorandum of Association, subject nevertheless to the provisions of the Companies Act, and so that the resolution whereby any share is sub-divided may determine that, as between the holders of the shares resulting from such sub-division, one (1) or more of the shares may have any such preferred or other special rights over, or may have such deferred rights or be subject to any such restrictions as

Forfeiture for nonpayment of any sum due on shares

Increase in capital, consolidation and division of capital and sub-division; cancellation of shares and redenomination etc. compared with the others as the Company has power to attach to unissued or new shares;

- (v) cancel any shares which at the date of the passing of the resolution have not been taken or agreed to be taken by any person, and diminish the amount of its share capital by the amount of the shares so cancelled;
- (vi) make provision for the issue and allotment of shares which do not carry any voting rights; and
- (vii) change the currency denomination of its share capital.
- (B) The Company may by Special Resolution in accordance with the Companies Act reduce its share capital, any capital redemption reserve fund or any share premium account or other undistributable reserve in any manner authorised and subject to any conditions prescribed by law. For clarity, a reduction of the capital redemption reserve fund or any share premium account or other undistributable reserve does not amount to a reduction of the Company's share capital under the Companies Act if such reduction does not result in a corresponding reduction of its share capital as a whole and accordingly, the provisions of the Companies Act and these Bye-Laws applicable to a reduction of share capital shall not apply.

#### **GENERAL MEETINGS**

63. For so long as the shares of the Company are listed or admitted for trading on (A) a Designated Stock Exchange, the Company shall in each year hold a general meeting as its annual general meeting in addition to any other meeting in that year and shall specify the meeting as such in the notice calling it; within such period that would not infringe the Statutes and/or rules or regulations of the Designated Stock Exchange, if any. The annual general meeting shall be held in the Relevant Territory or elsewhere as may be determined by the Board and at such time and place as the Board shall appoint. Notwithstanding the foregoing, for so long as the shares of the Company are listed or admitted for trading on a Designated Stock Exchange, all general meetings shall be held in Singapore, unless prohibited by law. A meeting of the shareholders or any class thereof may be held by means of such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and participation in such a meeting shall constitute presence in person at such meeting. Where the shares of the Company are no longer listed on the Designated Stock Exchange, the Company need not hold any annual general meeting if the holding of the annual general meeting is dispensed with in accordance with the Statutes.

When annual general meeting to

be held

- Written Save where a general meeting is required by the Companies Act, a resolution **(B)** Resolutions of in writing signed (in such manner as to indicate, expressly or impliedly, Shareholders unconditional approval) by or on behalf of all persons for the time being entitled to receive notice of and to attend and vote at general meetings of the Company shall, for the purposes of these Bye-Laws, be treated as an Ordinary Resolution duly passed at a general meeting of the Company and, where relevant, as a Special Resolution so passed. Any such resolution shall be deemed to have been passed at a meeting held on the date on which it was signed by the last shareholder to sign, and where the resolution states a date as being the date of his signature thereof by any shareholder the statement shall be prima facie evidence that it was signed by him on that date. Such a resolution may consist of several documents in the like form, each signed by one (1) or more relevant shareholders.
- 64. All general meetings other than annual general meetings shall be called Special General Meeting Meeting
- 65. The Board may, whenever it thinks fit, convene a special general meeting, and special general meetings shall also be convened on requisition, as provided by the Companies Act, and, in default, may be convened by the requisitionists as provided by the Act.
- 66. (A) At least fourteen (14) clear days' notice of a general meeting shall be given to each shareholder entitled to attend and vote thereat. A general meeting at which the passing of a Special Resolution is to be considered shall be called by not less than twenty-one (21) clear days' notice. A general meeting, whether or not a Special Resolution will be considered at such meeting, may be called by shorter notice if it is so agreed:-
  - (i) in the case of a meeting called as an annual general meeting, by all the shareholders entitled to attend and vote thereat; and
  - (ii) in the case of any other meeting, by a majority in number of the shareholders having the right to attend and vote at the meeting, being a majority together holding not less than ninety-five per cent. (95%) in nominal value of the shares giving that right.
  - (B) For so long as the shares of the Company are listed on the Designated Stock Exchange, at least fourteen (14) clear days' notice of any general meeting shall be given by advertisement in Newspapers in circulation in Singapore and in writing to the Designated Stock Exchange.

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- (C) The period of notice shall be exclusive of the day on which it is served or deemed to be served and exclusive of the day on which the meeting is to be held, and the Notice shall specify the day, time and place of the meeting and, in case of special business, the general nature of the business. Any notice of a general meeting to consider special business shall be accompanied by a statement regarding the effect of any proposed resolution on the Company in respect of such special business. The notice convening an annual general meeting shall specify the meeting as such. Notice of every general meeting shall be given to all shareholders other than to such shareholders as, under the provisions of these Bye-Laws or the terms of issue of the shares they hold, are not entitled to receive such notices from the Company, to all persons entitled to a share in consequence of the death or bankruptcy or winding-up of a shareholder and to each of the Directors and the Auditors.
- Omission to give 67. (A) The accidental omission to give any notice to, or the non-receipt of any notice notice by, any person entitled to receive notice shall not invalidate any resolution passed or any proceedings at any such meeting.
  - **(B)** In the case where instruments of proxy are sent out with any notice, the accidental omission to send such instrument of proxy to, or the non-receipt of such instrument of proxy by, any person entitled to receive notice of the relevant meeting shall not invalidate any resolution passed or any proceeding at any such meeting.

#### **PROCEEDINGS AT GENERAL MEETINGS**

- 68. All business shall be deemed special that is transacted at a special general meeting, and also all business that is transacted at an annual general meeting with the exception of sanctioning dividends, the reading, considering and adopting of the accounts and balance sheet and the reports of the Directors and Auditors and other documents required to be annexed to the balance sheet, the election of Directors and appointment of Auditors and other officers in the place of those retiring, the fixing of the remuneration of the Auditors, and the voting of Directors' fees.
- 69. For all purposes the quorum for a general meeting shall be two (2) Quorum shareholders present in person or by duly authorised corporate representative or by proxy and entitled to vote. No business shall be transacted at any general meeting unless the requisite quorum shall be present at the commencement of the meeting.
- 70. If within fifteen (15) minutes from the time appointed for the meeting a quorum is not present, the meeting, if convened upon the requisition of shareholders, shall be dissolved, but in any other case it shall stand adjourned to the same day in the next week and at such time and place as shall be decided by the Board. At the adjourned meeting, any one (1) or more shareholders

Special business, business of annual general meeting

When if quorum not present meeting to be dissolved and when to be adjourned

present in person or by a duly authorised corporate representative or by proxy shall be a quorum.

- 71. The Chairman (if any) of the Board or, if he is absent or declines to take the chair at such meeting, the Deputy Chairman (if any) shall take the chair at every general meeting, or, if there be no such Chairman or Deputy Chairman, or, if at any general meeting neither of such Chairman or Deputy Chairman is present within fifteen (15) minutes after the time appointed for holding such meeting, or both such persons decline to take the chair at such meeting, the Directors present shall choose one of their number as Chairman, and if no Director be present or if all the Directors present decline to take the chair or if the Chairman chosen shall retire from the chair, then the shareholders present shall choose one (1) of their number to be Chairman.
- 72. The Chairman may, with the consent of any general meeting at which a quorum is present, and shall, if so directed by the meeting, adjourn any meeting from time to time and from place to place as the meeting shall determine. Whenever a meeting is adjourned for fourteen (14) days or more, at least seven (7) clear days' notice, specifying the place, the day and the hour of the adjourned meeting shall be given in the same manner as in the case of an original meeting but it shall not be necessary to specify in such notice the nature of the business to be transacted at the adjourned meeting. Save as aforesaid, no shareholder shall be entitled to any notice of an adjournment or of the business to be transacted at an adjourned meeting. No business shall be transacted at an adjourned meeting other than the business which might have been transacted at the meeting from which the adjournment took place.
- 73. (A) If required by the rules or regulations of any Designated Stock Exchange, all resolutions at general meetings shall be voted by poll (unless such requirement is waived by such Designated Stock Exchange).
  - (B) Subject to Bye-law 73 (A), at any general meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands or on the withdrawal of any other demand for a poll) demanded:-
    - (i) by the Chairman of the meeting; or
    - (ii) by at least three (3) shareholders present in person or by duly authorised corporate representative or by proxy for the time being entitled to vote at the meeting; or
    - (iii) by any shareholder or shareholders present in person or by duly authorised corporate representative or by proxy and representing not less than one-tenth (1/10) of the total voting rights of all the shareholders having the right to vote at the meeting; or

Chairman of general meeting

Power to adjourn general meeting, business of adjourned meeting (iv) by any shareholder or shareholders present in person or by duly authorised corporate representative or by proxy and holding shares in the Company conferring a right to vote at the meeting being shares on which an aggregate sum has been paid up equal to not less than one-tenth (1/10) of the total sum paid up on all the shares conferring that right.

Unless a poll is required by the rules or regulations of the Designated Stock Exchange (if applicable) or be so demanded and the demand is not withdrawn, a declaration by the Chairman that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the book containing the minutes of the proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour or against such resolution.

- 74. Where a poll is taken, it shall (subject as provided in Bye-Law 76) be taken in such manner (including the use of ballot or voting papers or tickets) and at such time and place, not being more than thirty (30) days from the date of the meeting or adjourned meeting at which the poll was demanded, as the Chairman directs. No notice need be given of a poll not taken immediately. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The demand for a poll may be withdrawn, with the consent of the Chairman, at any time before the close of the meeting at which the poll was demanded or the taking hands of the poll, whichever is the earlier.
- 75. Any poll duly demanded on the election of a Chairman of a meeting or on any question of adjournment shall be taken at the meeting and without adjournment.
- 76. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote. In case of any dispute as to the admission or rejection of any vote the Chairman shall determine the same, and such determination shall be final and conclusive.
- 77. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.
- 78. For the purposes of section 106 of the Companies Act, a Special Resolution of the Company, and of any relevant class of shareholders, shall be required to approve any amalgamation agreement as referred to in that section.

What is to be evidence of the passing of a resolution where poll not demanded

Poll

In what case poll taken without adjournment

Chairman to have casting vote

Business may proceed notwithstanding demand for poll

Approval of amalgamation agreement

## **VOTES OF SHAREHOLDERS**

- 79. Subject to any special rights, privileges or restrictions as to voting for the time being attached to any class or classes of shares, at any general meeting on a show of hands every shareholder who is present in person or by a duly authorised corporate representative or by proxy shall have one (1) vote, and on a poll every shareholder present in person or by a duly authorised corporate representative or by proxy shall have one (1) vote, and on a poll every shareholder present in person or by a duly authorised corporate representative or by proxy, shall have one (1) vote for every share of which he is the holder which is fully paid up or credited as fully paid up (but so that no amount paid up or credited as paid up on a share in advance of calls or instalments shall be treated for the purposes of this Bye-Law as paid up on the share). On a poll a shareholder entitled to more than one (1) vote need not use all his votes or cast his votes in the same way.
- 80. Any person entitled under Bye-Law 49 to be registered as the holder of any variable of the same manner with th
- 81. Where there are joint registered holders of any share, any one (1) of such Join persons may vote at any meeting, either personally or by proxy, in respect of such share as if he were solely entitled thereto; but if more than one (1) of such joint holders be present at any meeting personally or by proxy, that one (1) of the said persons so present whose name stands first on the register in respect of such share shall alone be entitled to vote in respect thereof. Several executors or administrators of a deceased shareholder in whose name any share stands shall for the purposes of this Bye-Law be deemed joint holders thereof.
- 82. A shareholder of unsound mind or in respect of whom an order has been made by any court having jurisdiction in lunacy may vote, whether on a show of hands or on a poll, by his committee, receiver, curator bonis or other person in the nature of a committee, receiver or curator bonis appointed by that court, and any such committee, receiver, curator bonis or other person may on a poll vote by proxy. Evidence to the satisfaction of the Board of the authority of the person claiming to exercise the right to vote shall be delivered to such place or one of such places (if any) as is specified in accordance with these Bye-Laws for the deposit of instruments of proxy or, if no place is specified, at the Registration Office.

Votes of shareholders

Votes in respect of deceased and bankrupt shareholders

Joint holders

Votes of shareholder of unsound mind

- (A) Save as expressly provided in these Bye-Laws, no person other than a shareholder duly registered and who shall have paid everything for the time being due from him payable to the Company in respect of his shares shall be entitled to be present or to vote (save as proxy for another shareholder) either personally or by proxy or to be reckoned in a quorum (save as proxy for another shareholder), at any general meeting.
  - (B) No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is given or tendered, and every vote not disallowed at such meeting shall be valid for all purposes. Any such objection made in due time shall be referred to the Chairman, whose decision shall be final and conclusive.

#### **PROXIES AND CORPORATE REPRESENTATIVES**

- 84. Any shareholder of the Company entitled to attend and vote at a meeting of the Company or a meeting of the holders of any class of shares in the Company shall be entitled to appoint another person as his proxy to attend and vote instead of him. Votes may be given either personally or by duly authorised corporate representative or by proxy. A shareholder who is the holder of two (2) or more shares may appoint not more than two (2) proxies to attend on the same occasion. A proxy need not be a shareholder. In addition, a proxy or proxies representing either an individual shareholder or a shareholder which is a corporation, shall be entitled to exercise the same powers on behalf of the shareholder which he or they represent as such shareholder could exercise including the right to vote individually on a show of hands.
- 85. Provided that if the shareholder is the Depository:
  - (A) the Depository may appoint more than two (2) proxies or a corporate representative to attend and vote at the same general meeting, notwithstanding Bye-law 84;
  - (B) the Company shall be entitled and bound:-
    - to reject any instrument of proxy lodged if the proxy first named in that instrument, being the Depositor, is not shown, in the records of the Depository as at a time not earlier than seventy-two (72) hours prior to the time of the relevant general meeting supplied by the Depository to the Company, to have any shares credited to a securities account;
    - (ii) to accept as the maximum number of votes which in aggregate all the proxies appointed by the Depository in respect of a particular Depositor are able to cast on a poll a number which is the number of

shareholder is the Depository

Where the

shares credited to the securities account of that Depositor, as shown in the records of the Depository as at a time not earlier than seventytwo (72)hours prior to the time of the relevant general meeting supplied by the Depository to the Company, whether that number is greater or smaller than the number specified in any instrument of proxy executed by or on behalf of the Depository; and

- (iii) the Company shall accept as valid in all respects the form of proxy approved by the Depository (the "CDP Proxy Form") for use at the date relevant to the general meeting in question notwithstanding that the same permits the Depositor concerned to nominate a person or persons other than himself as the proxy or proxies appointed by the Depository (the "Nominating Depositor"). The Company shall be entitled and bound, in determining rights to vote and other matters in respect of a completed CDP Proxy Form submitted to it, to have regard to the instructions given by and the notes (if any) set out in the CDP Proxy Form.
- (A) Any corporation which is a shareholder may by resolution of its directors or other governing body authorise such person as it thinks fit to act as its corporate representative at any meeting of the Company or any class of shareholders. The person so authorised shall be entitled to exercise the same powers on behalf of such corporation which he represents as the corporation could exercise if it were an individual shareholder. References in these Bye-Laws to a shareholder present in person at a meeting shall, unless the context otherwise requires, include a corporation which is a shareholder represented at the meeting by such duly authorised corporate representative or by one (1) or more proxies. Nothing contained in this Bye-Law shall prevent a corporation which is a shareholder of the Company from appointing one or more proxies to represent it subject to Bye-law 84.
  - (B) Any reference in these Bye-laws to a duly authorised corporate representative of a shareholder being a corporation shall mean a corporate representative authorised under the provisions of this Bye-law.
- 87. The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing, or if the appointor is a corporation, under the hand of an officer or attorney duly authorised.
- 88. The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority shall be deposited at such place or one (1) of such places (if any) as is specified in the notice of meeting or in the instrument of proxy issued by the Company (or, if no place is specified, at the Registration Office) not less than seventy-two (72) hours before the time for holding the meeting or adjourned meeting or poll (as the case may be) at which the person named in such instrument proposes to vote, and in default the instrument of proxy shall not be

Corporate Representatives

Instrument appointing proxy to be in writing

Appointment of proxy must be deposited

treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve (12) months from the date of its execution, except at an adjourned meeting or on a poll demanded at a meeting or an adjourned meeting in a case where the meeting was originally held within twelve (12) months from such date. Delivery of an instrument appointing a proxy shall not preclude a shareholder from attending and voting in person at the meeting or upon the poll concerned and, in such event, the instrument appointing a proxy shall be deemed to be revoked.

- 89. Form of proxy Every instrument of proxy, whether for a specified meeting or otherwise, shall be in such form as the Board may from time to time approve.
- Authority under 90. The instrument appointing a proxy to vote at a general meeting shall: (i) be instrument deemed to confer authority upon the proxy to demand or join in demanding a appointing proxy poll and to vote on any resolution (or amendment thereto) put to the meeting for which it is given as the proxy thinks fit. Provided that any form issued to a shareholder for use by him for appointing a proxy to attend and vote at a special general meeting or at an annual general meeting at which any business is to be transacted shall be such as to enable the shareholder, according to his intentions, to instruct the proxy to vote in favour of or against (or, in default of instructions, to exercise his discretion in respect of) each resolution dealing with any such business; and (ii) unless the contrary is stated therein, be valid as well for any adjournment of the meeting as for the meeting to which it relates.
- 91. A vote given in accordance with the terms of an instrument of proxy or power of attorney shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or power of attorney or other authority under which the proxy was executed or the transfer of the share in respect of which the proxy is given, provided that no intimation in writing of such death, insanity, revocation or transfer as aforesaid shall have been received by the Company at its Registration Office, or at such other place as is referred to in Bye-Law 88, at least two (2) hours before the commencement of the meeting or adjourned meeting at which the proxy is used.
- 92. In any case where a form of proxy appoints more than one (1) proxy (including the case where such appointment results from a nomination by the Depository), the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy.

## **REGISTERED OFFICE**

93. Registered office The Registered Office shall be at such place in Bermuda as the Board shall from time to time appoint.

When vote by proxy valid though authority revoked

Proportion of shareholding on proxy

## **BOARD OF DIRECTORS**

- 94. All Directors shall be natural persons. The number of Directors shall be at Board least one (1). The Company shall keep at the Registered Office a register of its Directors and officers in accordance with the Statutes.
- 95. Alternate The Company in general meeting may by Ordinary Resolution elect a person (A) or persons qualified to be Directors to act as Directors in the alternative to any of the Directors of the Company or may authorise the Board to appoint such alternate Directors.
  - A Director may at any time, by notice in writing signed by him delivered to **(B)** the Registered Office or to the Head Office or at a meeting of the Board, appoint any person approved by the majority of the other Directors to act as alternate Director in his place during his absence and may in like manner at any time determine such appointment. Such appointment unless previously approved by the Board shall have effect only upon and subject to being so approved. The appointment of an alternate Director shall determine on the happening of any event which, were he a Director, would cause him to vacate such office or if his appointor ceases to be a Director.
- Rights of 96. Any alternate Director may be removed by the Company in general meeting (A) alternate by Ordinary Resolution and, if appointed by the Board, may be removed by Directors the Board and, subject thereto, the office of alternate Director shall continue until the next annual election of Directors in accordance with Bye-Law 104 or, if earlier, the date on which the relevant Director ceases to be a Director. No Director may act as an alternate Director. A person may not act as an alternate Director for more than one (1) Director at the same time.
  - **(B)** An alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements or transactions and to be repaid expenses and to be indemnified to the same extent mutatis mutandis as if he were a Director, but he shall not be entitled to receive from the Company in respect of his appointment as alternate Director any remuneration except only such part (if any) of the ordinary remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct.
  - (C) An alternate Director shall, if his appointor so requests, be entitled to receive notices of meetings of the Board or committees of the Board to the same extent as, but in lieu of, the Director appointing him and shall be entitled to such extent to attend and vote as a Director at any such meeting at which the Director appointing him is not personally present and generally at such meeting to exercise and discharge all the functions, powers and duties of his appointor as a Director and for the purposes of the proceedings at such meeting the provisions of these Bye-Laws shall apply as if he were a Director.

Constitution of

Directors

- (D) Every person acting as an alternate Director shall (except as regards power to appoint an alternate Director and remuneration) be subject in all respects to the provisions of these Bye-Laws relating to Directors and shall alone be responsible to the Company for his acts and defaults and shall not be deemed to be the agent of or for the Director appointing him.
- (E) Every person acting as an alternate Director shall have one (1) vote for each Director for whom he acts as alternate. The signature of an alternate Director to any resolution in writing of the Board or a committee of the Board shall, unless the notice of his appointment provides to the contrary, be as effective as the signature of his appointor.
- (F) No alternate Director shall by virtue of that position be a director for the purposes of the Companies Act, but shall nevertheless be subject to the provisions of the Companies Act in so far as they relate to the duties and obligations of directors (other than the obligations to hold any qualifying share in the Company) when performing the functions of a Director.
- 97. Attendance at A Director or an alternate Director shall not be required to hold any general meetings qualification shares but shall nevertheless be entitled to attend and speak at all general meetings of the Company and all meetings of any class of shareholders of the Company.
- 98. Fees payable to non-executive Directors shall be a fixed sum (not being a commission on or a percentage of profits or turnover of the Company) as shall from time to time be determined by the Company in general meeting, such sum (unless otherwise directed by such resolution) shall be divided amongst the Directors in such proportions and in such manner as the Board may agree, or failing agreement, equally, except that in such event any Director holding office for less than the whole of the relevant period in respect of which the remuneration is paid shall only rank in such division in proportion to the time during such period for which he has held office. The foregoing provisions shall not apply to a Director who holds any salaried employment or office in the Company except in the case of sums paid in respect of Directors' fees. Salaries payable to executive Directors may not include a commission or a percentage of turnover of the Company. Fees payable to Directors shall not be increased except at a general meeting convened by a notice specifying the intention to propose such increase.
- 99. Directors' The Directors shall also be entitled to be repaid all travelling, hotel and other expenses reasonably incurred by them respectively in or about the performance of their duties as Directors, including their expenses of travelling to and from board meetings, committee meetings or general meetings or otherwise incurred whilst engaged in the business of the Company or in the discharge of their duties as Directors.

Directors' Fees

- 100. The Board may grant special remuneration to any Director who, being called <sup>S</sup> upon, shall perform any special or extra services to or at the request of the <sup>rec</sup> Company. Such special remuneration may be made payable to such Director in addition to or in substitution for his ordinary remuneration as a Director, as the Board may determine.
- 101. (A) Notwithstanding Bye-Laws 98, 99 and 100, the remuneration of a Managing Director, Joint Managing Director, Deputy Managing Director or an Executive Director or a Director appointed to any other office in the management of the Company may from time to time be fixed by the Board and with such other benefits (including pension and/or gratuity and/or other benefits on retirement) and allowances as the Board may from time to time decide. Such remuneration shall be in addition to his ordinary remuneration as a Director.
  - (B) Payments to any Director or past Director of any sum by way of compensation for loss of office or as consideration for or in connection with his retirement from office (not being a payment to which the Director is contractually entitled) must be approved by the Company in general meeting.
- 102. (A) A Director shall vacate his office:-
  - (i) if he becomes bankrupt or compounds with his creditors generally; or
  - (ii) if he becomes a lunatic or of unsound mind; or
  - (iii) if he absents himself from the meetings of the Board during a continuous period of six (6) months, without special leave of absence from the Board, and his alternate Director (if any) shall not during such period have attended in his stead, and the Board passes a resolution that he has by reason of such absence vacated his office; or
  - (iv) if he becomes prohibited by law from acting as a Director; or
  - (v) if by notice in writing delivered to the Company at its Registered Office or at the Head Office he resigns his office; or
  - (vi) if he shall be removed from office by an Ordinary Resolution of the Company under Bye-Law 109.
  - (B) No Director shall be required to vacate office or be ineligible for reelection or re-appointment as a Director, and no person shall be ineligible for appointment as a Director, by reason only of his having attained any particular age.

Special remuneration

Remuneration of Managing Directors, etc

Payments for compensation for loss of office

When office of Director to be vacated

- 103. (A) Subject to the Companies Act, a Director may hold any other office or place of profit with the Company (except that of Auditors) in conjunction with his office of Director for such period and upon such terms as the Board may determine, and may be paid such extra remuneration therefor (whether by way of salary, commission, participation in profits or otherwise) as the Board may determine, and such extra remuneration shall be in addition to any remuneration provided for, by or pursuant to any other Bye-Law.
  - (B) Subject to the provisions of the Companies Act, a Director may notwithstanding his office be a party to, or otherwise interested in, any transaction or arrangement with the Company or in which the Company is otherwise interested; and be a Director or other officer of, or employed by, or a party to any transaction or arrangement with, or otherwise interested in any body corporate promoted by the Company or in which the Company is interested. The Board may also cause the voting power conferred by the shares in any other company held or owned by the Company to be exercised in such manner in all respects as it thinks fit, including the exercise thereof in favour of any resolution appointing the Directors or any of them to be directors or officers of such other company, or voting or providing for the payment of remuneration to the directors or officers of such other company.
  - (C) So long as, where it is necessary, he declares the nature of his interest at the first opportunity at a meeting of the Board or by writing to the Directors as required by the Companies Act, a Director shall not by reason of his office be accountable to the Company for any benefit which he derives from any office or employment to which these Bye-Laws allow him to be appointed or from any transaction or arrangement in which these Bye-Laws allow him to be interested, and no such transaction or arrangement shall be liable to be avoided on the ground of any interest or benefit.
  - (D) Subject to the Companies Act and any further disclosure required thereby, a general notice to the Directors by a Director or officer declaring that he is a director or officer or has an interest in a person and is to be regarded as interested in any transaction or arrangement made with that person, shall be a sufficient declaration of interest in relation to any transaction or arrangement so made. A Director shall not vote in respect of any contract proposed contract or arrangement in which he has a personal material interest (whether direct or indirect), although he may be counted in the quorum present at the meeting.

#### APPOINTMENT AND RETIREMENT OF DIRECTORS

104. Every Director shall retire from office once every three years and for this  $_{L}^{R}$  purpose, at each annual general meeting one-third (1/3) of the Directors for  $_{L}^{R}$  the time being, or, if their number is not three (3) or a multiple of three (3), then the number nearest one-third (1/3) but not less than one-third (1/3) shall

Rotation and retirement of Directors

retire from office by rotation. The Directors to retire in every year will be those who have been longest in office since their last election but as between persons who became Directors on the same day those to retire shall (unless they otherwise agree between themselves) be determined by lot. Subject to the Statutes, a retiring Director shall be eligible for re-election at the meeting at which he retires. For avoidance of doubt, each Director shall retire at least once every three (3) years. Where the shares of the Company are no longer listed on the Designated Stock Exchange, the Board need not retire at the next annual general meeting of the Company if the holding of annual general meetings is dispensed with in accordance with the Statutes.

- (A) For so long as the shares of the Company are listed on the Designated Stock Exchange, where a Director is disqualified from acting as a director in any jurisdiction for reasons other than technical grounds, he must immediately resign from the Board.
- 105. If at any general meeting at which an election of Directors ought to take place R the places of the retiring Directors are not filled, the retiring Directors or such of them as have not had their places filled shall be deemed to have been reelected and shall, if willing, continue in office until the next annual general meeting and so on from year to year until their places are filled, unless:-

Retiring Directors to remain in office until successors appointed

- (i) it shall be determined at such meeting to reduce the number of Directors; or
- (ii) it is expressly resolved at such meeting not to fill up such vacated offices; or
- (iii) in any such case the resolution for re-election of a Director is put to the meeting and lost; or
- (iv) such Director has given notice in writing to the Company that he is not willing to be re-elected.
- 106. The Company in general meeting shall from time to time fix and may from time to time by Ordinary Resolution increase or reduce the maximum and minimum number of Directors but so that the number of Directors shall never be less than two (2).
- 107. (A) The Company may from time to time in general meeting by Ordinary Resolution elect any person to be a Director either to fill a casual vacancy or as an addition to the Board. Any Director so appointed shall hold office only until the next following annual general meeting of the Company and shall then be eligible for re-election at the meeting but shall not be taken into account in determining the Directors or the number of Directors who are to retire by rotation at such meeting.

- (B) The Board shall have power from time to time and at any time to appoint any person as a Director either to fill a casual vacancy or as an addition to the Board but so that the number of Directors so appointed shall not exceed the maximum number determined from time to time by the shareholders in general meeting. Any Director so appointed shall hold office only until the next following annual general meeting of the Company and shall then be eligible for re-election at the meeting but shall not be taken into account in determining the Directors or the number of Directors who are to retire by rotation at such meeting.
- 108. No person, other than a retiring Director, shall, unless recommended by the Board for election, be eligible for election to the office of Director at any general meeting, unless notice in writing signed by a shareholder (other than the person to be proposed) duly qualified to attend and vote at the meeting for which such notice is given of the intention to nominate that person for election as a Director and notice in writing duly signed by the nominee, of his willingness to be elected and signifying his candidature for office shall have been lodged at the Head Office or at the Registration Office at least eleven (11) clear days before the date of the general meeting. Provided that in the case of a person recommended by the Directors for election, nine (9) clear days' notice only shall be necessary, and notice of each and every candidate for election to the Board shall be served on the shareholders at least seven (7) days prior to the meeting at which the election is to take place.
- 109. The Company may by Ordinary Resolution remove any Director (including a Managing Director or other Executive Director) before the expiration of his period of office notwithstanding anything in these Bye-Laws or in any agreement between the Company and such Director (but without prejudice to any claim which such Director may have for damages for any breach of any contract between him and the Company) and may elect another person in his stead. Any person so elected shall hold office only until the next following annual general meeting of the Company and shall then be eligible for reelection at such meeting, but shall not be taken into account in determining the Directors who are to retire by rotation at such meeting.

#### **BORROWING POWERS**

110. The Board may from time to time at its discretion exercise all the powers of <sup>Power to borrow</sup> the Company to raise or borrow or to secure the payment of any sum or sums of money for the purposes of the Company and to mortgage or charge its undertaking, property and uncalled capital or any part thereof.

Notice of proposed Director to be given

Power to remove Director by Ordinary Resolution

- 111. The Board may raise or secure the payment or repayment of such sum or sums in such manner and upon such terms and conditions in all respects as it thinks fit and in particular by the issue of debentures, debenture stock, bonds or other securities of the Company, whether outright or as collateral security for any debt, liability or obligation of the Company or of any third party.
- 112. Debentures, debenture stock, bonds and other securities may be made Assignable free from any equities between the Company and the person to whom the same may be issued.
- 113. Any debentures, debenture stock, bonds or other securities may be issued at <sup>S</sup> a discount (other than shares), premium or otherwise and with any special <sup>o</sup> privileges as to redemption, surrender, drawings, allotment of shares, attending and voting at general meetings of the Company, appointment of Directors and otherwise.
- 114. (A) The Board shall cause a proper register to be kept of all mortgages and charges specifically affecting the property of the Company and shall duly comply with such provisions of the Companies Act with regard to the registration of mortgages and charges as may be specified or required.
  - (B) If the Company issues a series of debentures or debenture stock not transferable by delivery, the Board shall cause a proper register to be kept of the holders of such debentures.
- 115. Where any uncalled capital of the Company is charged, all persons taking any subsequent charge thereon shall take the same subject to such prior charge, and shall not be entitled, by notice to the shareholders or otherwise, to obtain priority over such prior charge.

## MANAGING DIRECTORS, ETC.

- 116. The Directors may from time to time appoint one or more of their body to the office of Managing Director for such period (not exceeding five years) and on such terms as they think fit, and subject to the terms of any agreement entered into in any particular case, may revoke such appointment. A Managing Director shall be subject to the control of the directors. A Director so appointed shall, while holding that office be subject to retirement and his appointment shall be automatically determined if he ceases from any other cause to be a Director. Where the appointment is for a fixed term, such term shall not exceed five (5) years.
- 117. Every Director appointed to an office under Bye-Law 116 hereof shall, but R without prejudice to any claim for damages for breach of any contract of D service between himself and the Company, be liable to be dismissed or removed therefrom by the Board.

Conditions on which money may be borrowed

Assignment of debentures etc.

Special privileges of debentures etc.

Register of charges to be kept

Register of debentures or debenture stock

Mortgage of uncalled capital

Powers to appoint Managing Directors, etc.

Removal of Managing Director, etc.

- 118. A Director appointed to an office under Bye-Law 116 shall be subject to the same provisions as to rotation as the other Directors of the Company are under Bye-law 104, and shall ipso facto and immediately cease to hold such office if he shall cease to hold the office of Director for any cause and otherwise be subject to the same provisions as to resignation and removal as the other directors of the Company.
- 119. A Managing Director shall at all times be subject to the control of the Board but subject thereto, the Board may from time to time entrust to and confer upon a Managing Director, Joint Managing Director, Deputy Managing Director or Executive Director all or any of the powers of the Board that it may think fit provided that the exercise of all powers by such Director shall be subject to such regulations and restrictions as the Board may from time to time make and impose, and the said powers may at any time be withdrawn, revoked or varied, but no person dealing in good faith and without notice of such withdrawal, revocation or variation shall be affected thereby.

## MANAGEMENT

- 120. General powers (A) The management of the business of the Company shall be vested in the Board of Company which, in addition to the powers and authorities expressly conferred upon it vested in Board by these Bye-Laws, may exercise all such powers and do all such acts and things as may be exercised or done or approved by the Company and which are not hereby or by the Statutes expressly directed or required to be exercised or done by the Company in general meeting, but subject nevertheless to the provisions of the Statutes and of these Bye-Laws and to any regulations from time to time made by the Company in general meeting not being inconsistent with such provisions of these Bye-Laws, provided that no regulation so made shall invalidate any prior act of the Board which would have been valid if such regulation had not been made and provided always that any sale or disposal by the Directors of the Company's main undertaking shall be subject to ratification by shareholders in general meeting.
  - (B) Without prejudice to the general powers conferred by these Bye-Laws, it is hereby expressly declared that the Board shall have the following powers:-
    - (i) to give to any person the right or option of requiring at a future date that an allotment shall be made to him of any share at par or at such premium and on such other terms as may be agreed; and
    - (ii) to give to any Directors, officers or employees of the Company an interest in any particular business or transaction or participation in the profits thereof or in the general profits of the Company either in addition to or in substitution for a salary or other remuneration.

Powers may be delegated

# such period as the Board may decide and the Board may confer upon him or them all or any of the powers of the Board and such title or titles as it may

The appointment of such general manager, manager or managers may be for

123. The Board may enter into such agreement or agreements with any such general manager, manager or managers upon such terms and conditions in all respects as the Board may in its absolute discretion think fit, including a power for such general manager, manager or managers to appoint an assistant manager or managers or other employees whatsoever under them for the purpose of carrying on the business of the Company.

them upon the business of the Company.

Appointment and remuneration of managers

Tenure of office and powers

Terms and conditions of appointment

CHAIRMAN AND OTHER OFFICERS

124. The Board shall as soon as practicable following each annual general meeting elect one (1) of its body to the office of Chairman of the Company and another to be the Deputy Chairman of the Company and may from time to time elect or otherwise appoint other officers and determine the period for which each of them is to hold office. The Chairman or, in his absence, the Deputy Chairman shall preside at meetings of the Board, but if no such Chairman or Deputy Chairman be elected or appointed, or if at any meeting the Chairman or Deputy Chairman is not present within five (5) minutes after the time appointed for holding the same, the Directors present shall choose one (1) of their number to be Chairman of such meeting. All the provisions of Bye-Laws 117, 118 and 119 shall mutatis mutandis apply to any Directors elected or otherwise appointed to any office in accordance with the provisions of this Bye-Law.

Chairman, Deputy Chairman and officers

## MANAGERS

The Board may from time to time appoint a general manager, manager or

managers of the business of the Company and may fix his or their

remuneration either by way of salary or commission or by conferring the right to participation in the profits of the Company or by a combination of two (2) or more of these modes and pay the working expenses of any of the staff of the general manager, manager or managers who may be employed by him or

121.

122.

think fit.
# **PROCEEDINGS OF THE DIRECTORS**

- 125. The Board may meet together for the despatch of business, adjourn and otherwise regulate its meetings and proceedings as it thinks fit and may determine the quorum necessary for the transaction of business. Unless otherwise determined two (2) Directors shall be a quorum. For the purpose of this Bye-Law an alternate Director shall be counted in a quorum. A meeting of the Board or any committee of the Board may be held by means of such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and participation in such a meeting shall constitute presence in person at such meeting.
- Convening of 126. A Director may, and on the request of a Director the Secretary shall, at any Board time summon a meeting of the Board which may be held in any part of the world provided that no such meeting shall be summoned to be held outside the territory in which the Head Office is for the time being situate without the prior approval of the Directors. Notice thereof shall be given to each Director and alternate Director either in writing or by telephone or by telex or telegram at the address from time to time notified to the Company by such Director or in such other manner as the Board may from time to time determine. A Director absent or intended to be absent from the territory in which the Head Office is for the time being situate may request the Board that notices of Board meetings shall during his absence be sent in writing to him at his last known address or any other address given by him to the Company for this purpose, but such notices need not be given any earlier than notices given to Directors not so absent and in the absence of any such request it shall not be necessary to give notice of a Board meeting to any Director who is for the time being absent from such territory. A Director may waive notice of any meeting either prospectively or retrospectively.
- 127. Questions arising at any meeting of the Board shall be decided by a majority of votes, and in case of an equality of votes the Chairman shall have a second or casting vote except when only two (2) Directors are present and form a quorum or only two (2) Directors are competent to vote on the question in issue, the Chairman shall not have a casting vote.
- 128. A meeting of the Board for the time being at which a quorum is present shall Powers of meeting be competent to exercise all or any of the authorities, powers and discretions by or under these Bye-Laws for the time being vested in or exercisable by the Board generally.
- 129. The Board may delegate any of its powers to committees consisting of such member or members of its body and such other persons as the Board thinks fit, and it may from time to time revoke such delegation or revoke the appointment of and discharge any such committees either wholly or in part,

and either as to persons or purposes, but every committee so formed shall in the exercise of the powers so delegated conform to any regulations that may from time to time be imposed upon it by the Board.

- 130. All acts done by any such committee in conformity with such regulations and in fulfilment of the purposes for which it is appointed, but not otherwise, shall have the like force and effect as if done by the Board, and the Board shall have power, with the consent of the Company in general meeting, to remunerate the members of any special committee, and charge such remuneration to the current expenses of the Company.
- 131. The meetings and proceedings of any such committee consisting of two (2) or more members shall be governed by the provisions herein contained for regulating the meetings and proceedings of the Board so far as the same are applicable thereto and are not replaced by any regulations imposed by the Board pursuant to Bye-Law 129.
- 132. All acts bona fide done by any meeting of the Board or by any committee or by any person acting as a Director shall, notwithstanding that it shall be afterwards discovered that there was some defect in the appointment of such Director or persons acting as aforesaid or that they or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a Director or member of such committee.
- 133. The continuing Directors may act notwithstanding any vacancy in their body <sup>II</sup> but, if and so long as their number is reduced below the number fixed by or <sup>w</sup> pursuant to these Bye-Laws as the necessary quorum of Directors, the continuing Director or Directors may act for the purpose of increasing the number of Directors to that number or of summoning a general meeting of the Company but for no other purpose.
- A resolution in writing signed by all the Directors except such as are absent from the territory in which the Head Office is for the time being situate or temporarily unable to act through ill-health or disability (or their alternate Directors) shall (so long as such a resolution shall be signed by at least two (2) Directors or their alternates and provided that a copy of such resolution has been given or the contents thereof communicated to all the Directors (or their alternates) for the time being entitled to receive notices of Board meetings) be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held. Any such resolutions in writing may consist of several documents in like form each signed by one (1) or more of the Directors or alternate Directors and for this purpose a facsimile signature of a Director or an alternate Director shall be treated as valid.

Act of committee to be of same effect as acts of Board

Proceedings of committee

When acts of Board or committee to be valid notwithstanding defects

Directors' powers when vacancies exist

Directors' resolutions

# **MINUTES**

135. The Board shall cause minutes to be made of:-(A) all appointments of officers made by the Board; (i) Directors (ii) the names of the Directors present at each meeting of the Board and of committees appointed pursuant to Bye-Law 129; and (iii) all resolutions and proceedings at all meetings of the Company and of the Board and of such committees.

- Any such minutes shall be conclusive evidence of any such proceedings if **(B)** they purport to be signed by the chairman of the meeting at which the proceedings were held or by the chairman of the next succeeding meeting.
- $(\mathbf{C})$ The Directors shall duly comply with the provisions of the Companies Act in regard to keeping a register of shareholders and to the production and furnishing of copies of or extracts from such register.
- (D) Any register, index, minute book, book of account or other book required by these presents or the Statutes to be kept by or on behalf of the Company may be kept either by making entries in bound books or by recording them in any other manner which shall include, without prejudice to the generality thereof, recording by means of magnetic tape, microfilm, computer or any other nonmanual system of recording. In any case in which bound books are not used, the Directors shall take adequate precautions for guarding against falsification and for facilitating its discovery.

# SECRETARY

Appointment of 136. The Secretary shall be appointed by the Board for such term, at such Secretary remuneration and upon such conditions as it may think fit, and any Secretary so appointed may be removed by the Board. Anything by the Statutes or these Bye-Laws required or authorised to be done by or to the Secretary, if the office is vacant or there is for any other reason no Secretary capable of acting, may be done by or to any assistant or deputy Secretary, or if there is no assistant or deputy Secretary capable of acting, by or to any officer of the Company authorised generally or specially on behalf of the Board. If the Secretary appointed is a corporation or other body, it may act and sign by the hand of any one or more of its directors or officers duly authorised.

Minutes of proceedings of meetings and

- 137. The duties of the Secretary shall be those prescribed by the Companies Act and these Bye-Laws, together with such other duties as may from time to time be prescribed by the Board.
- 138. A provision of the Statutes or of these Bye-Laws requiring or authorising a thing to be done by or to a Director and the Secretary shall not be satisfied by its being done by or to the same person acting both as Director and as, or in place of, the Secretary.

### **GENERAL MANAGEMENT AND USE OF THE SEAL**

- Custody of Seal 139. Subject to the Statutes, the Company shall have one (1) or more Seals as the (A) Directors may determine. The Directors shall provide for the safe custody of each Seal, and no Seal shall be used without the authority of the Directors or a committee authorised by the Directors in that behalf.
  - Use of Seal **(B)** Every instrument to which a Seal shall be affixed shall be signed autographically by one (I) Director and the Secretary or by two (2) Directors or some other person appointed by the Board for the purpose provided that as regards any certificates for shares or debentures or other securities of the Company the Directors may by resolution determine that such signatures or either of them shall be dispensed with or affixed by some method or system of mechanical signature other than autographic as specified in such resolution or that such certificates need not be signed by any person.
  - Securities Seal (C) The Company may have a Securities Seal for use for sealing certificates for shares or other securities issued by the Company and no signature of any Director, officer or other person and no mechanical reproduction thereof shall be required on any such certificates or other document and any such certificates or other document to which such Securities Seal is affixed shall be valid and deemed to have been sealed and executed with the authority of the Board notwithstanding the absence of any such signature or mechanical reproduction as aforesaid.
- Cheques and 140. All cheques, promissory notes, drafts, bills of exchange and other negotiable instruments, and all receipts for moneys paid to the Company shall be signed, drawn, accepted, endorsed or otherwise executed, as the case may be, in such manner as the Board shall from time to time by resolution determine. The Company's banking accounts shall be kept with such banker or bankers as the Board shall from time to time determine.
- 141. The Board may from time to time and at any time, by power of attorney under (A) the Seal, appoint any company, firm or person or any fluctuating body of persons, whether nominated directly or indirectly by the Board, to be the attorney or attorneys of the Company for such purposes and with such powers, authorities and discretions (not exceeding those vested in or

Duties of the Secretary

Same person not to act in two capacities at once

banking arrangements

Power to appoint attorney

exercisable by the Board under these Bye-Laws) and for such period and subject to such conditions as it may think fit, and any such power of attorney may contain such provisions for the protection and convenience of persons dealing with any such attorney as the Board may think fit, and may also authorise any such attorney to sub-delegate all or any of the powers, authorities and discretions vested in him.

- (B) The Company may, by writing under its Seal, empower any person, either generally or in respect of any specified matter, as its attorney to execute deeds and instruments on its behalf and to enter into contracts and sign the same on its behalf and every deed signed by such attorney on behalf of the Company and under his seal shall bind the Company and have the same effect as if it were under the Seal.
- 142. The Board may establish any committees, regional or local boards or agencies boards for managing any of the affairs of the Company, either in the Relevant Territory or elsewhere, and may appoint any persons to be members of such committees, regional or local boards or agencies and may fix their remuneration, and may delegate to any committee, regional or local board or agent any of the powers, authorities and discretions vested in the Board (other than its powers to make calls and forfeit shares), with power to sub-delegate, and may authorise the members of any regional or local board or any of them to fill any vacancies therein and to act notwithstanding any such vacancies, and any such appointment or delegation may be upon such terms and subject to such conditions as the Board may think fit, and the Board may remove any person so appointed and may annul or vary any such delegation, but no person dealing in good faith and without notice of any such annulment or variation shall be affected thereby.
- 143. The Board may establish and maintain or procure the establishment and maintenance of any contributory or non-contributory pension superannuation funds for the benefit of, or give or procure the giving of donations, gratuities, pensions, allowances or emoluments to, any persons who are or were at any time in the employment or service of the Company, or of any company which is a subsidiary of the Company, or is allied or associated with the Company or with any such subsidiary company, or who are or were at any time directors or officers of the Company or of any such other company as aforesaid and the spouses, widows, widowers, families and dependants of any such persons. The Board may also establish and subsidise or subscribe to any institutions, associations, clubs or funds calculated to be for the benefit of or to advance the interests and well-being of the Company or of any such other company as aforesaid or of any such persons as aforesaid, and may make payments for or towards the insurance of any such persons as aforesaid, and subscribe or guarantee money for charitable or benevolent objects or for any exhibition or for any public, general or useful object. The Board may do any of the matters aforesaid, either alone or in conjunction with

Execution of deeds by attorney

Regional or local

Power to establish pension funds

any such other company as aforesaid. Any Director holding any such employment or office shall be entitled to participate in and retain for his own benefit any such donation, gratuity, pension, allowance or emolument.

# **AUTHENTICATION OF DOCUMENTS**

Power to 144. Any Director or the Secretary or other authorised officer of the Company authenticate shall have power to authenticate any documents affecting the constitution of the Company and any resolutions passed by the Company or the Directors or any committee, and any books, records, documents and accounts relating to the business of the Company, and to certify copies thereof or extracts therefrom as true copies of extracts; and where any books, records, documents or accounts are elsewhere than at the Registered Office or the Head Office, the local manager or such other officer of the Company having the custody thereof shall be deemed to be the authorised officer of the Company as aforesaid. A document purporting to be a copy of a resolution, or an extract from the minutes of a meeting, of the Company or of the Directors or any local board or committee which is certified as aforesaid shall be conclusive evidence in favour of all persons dealing with the Company upon the faith thereof that such resolution has been duly passed or, as the case may be, that any minute so extracted is a true and accurate record of proceedings at a duly constituted meeting.

### **CAPITALISATION OF RESERVES**

Power to 145. (A) The Company in general meeting may, upon the recommendation of the capitalise Board, resolve to capitalise any part of the Company's reserves (including any contributed surplus account and also including any share premium account or other undistributable reserve, but subject to the provisions of the law with regard to unrealised profits) or undivided profits not required for the payment or provision of the dividend on any shares with a preferential right to dividend, and accordingly that such part be sub-divided amongst the shareholders in such proportion as may be approved by the Board, whether pro-rata to all shareholders or otherwise, on condition that the same be not paid in cash but be applied either in or towards paying up any amounts for the time being unpaid on any shares held by such shareholders respectively or paying up in full unissued shares or debentures or other securities of the Company to be allotted and distributed credited as fully paid to and amongst such shareholders in such proportion as may be approved by the Board as aforesaid, or partly in one way and partly in the other provided that for the purpose of this Bye-Law, any amount standing to the credit of any share premium account may only be applied in the paying up of unissued shares to be issued to shareholders of the Company as fully paid and provided further that any sum standing to the credit of the share premium account may only

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be applied in crediting as fully paid shares of the same class as that from which the relevant share premium was derived.

**(B)** Whenever such a resolution as aforesaid shall have been passed the Board shall make all appropriations and applications of the reserves or undivided profits resolved to be capitalised thereby, and all allotments and issues of fully paid shares, debentures, or other securities and generally shall do all acts and things required to give effect thereto. For the purpose of giving effect to any resolution under this Bye-Law, the Board may settle any difficulty which may arise in regard to a capitalisation issue as it thinks fit, and in particular may disregard fractional entitlements or round the same up or down and may determine that cash payments shall be made to any shareholders in lieu of fractional entitlements or that fractions of such value as the Board may determine may be disregarded in order to adjust the rights of all parties or that fractional entitlements shall be aggregated and sold and the benefit shall accrue to the Company rather than to the shareholders concerned. The Board may appoint any person to sign on behalf of the persons entitled to share in a capitalisation issue a contract for allotment and such appointment shall be effective and binding upon all concerned, and the contract may provide for the acceptance by such persons of the shares, debentures or other securities to be allotted and distributed to them respectively in satisfaction of their claims in respect of the sum so capitalised.

### DIVIDENDS, CONTRIBUTED SURPLUS AND RESERVES

- 146. The Company in general meeting may declare dividends in any currency but Pow no dividends shall exceed the amount recommended by the Board.
- 147. (A) The Board may subject to Bye-Law 148 from time to time pay to the shareholders such interim dividends as appear to the Board to be justified by the position of the Company and, in particular (but without prejudice to the generality of the foregoing), if at any time the share capital of the Company is divided into different classes, the Board may pay such interim dividends in respect of those shares in the capital of the Company which confer to the holders thereof deferred or non-preferential rights as well as in respect of those shares which confer on the holders thereof preferential rights with regard to dividend and provided that the Board acts bona fide the Board shall not incur any responsibility to the holders of shares conferring any preference for any damage that they may suffer by reason of the payment of an interim dividend on any shares having deferred or non-preferential rights.
  - (B) The Board may also pay half-yearly or at other suitable intervals to be settled by it any dividend which may be payable at a fixed rate if the Board is of the opinion that the profits justify the payment.

Power to declare dividends

Board's power to pay interim dividends.

Effect of resolution to capitalise

148. (A) No dividend shall be declared or paid and no distribution of contributed <sup>1</sup> surplus made otherwise than in accordance with the Statutes. No dividend <sup>1</sup>/<sub>1</sub> shall be paid otherwise than out of funds available for distribution.

(B) Subject to the provisions of the Companies Act (but without prejudice to paragraph (A) of this Bye-Law), where any asset, business or property is bought by the Company as from a past date (whether such date be before or after the incorporation of the Company) the profits and losses thereof as from such date may at the discretion of the Directors in whole or in part be carried to revenue account and treated for all purposes as profits or losses of the Company, and be available for dividend accordingly. Subject as aforesaid, if any shares or securities are purchased cum dividend or interest, such dividend or interest may at the discretion of the Board be treated as revenue, and it shall not be obligatory to capitalise the same or any part thereof.

- (C) Subject to Bye-Law 148 (D) all dividends and other distributions in respect of shares in the Company shall be stated and discharged in Singapore dollars, in the case of shares denominated in Singapore dollars, provided that, the Board may determine in the case of any distribution that shareholders may elect to receive the same in any other currency selected by the Board, conversion to be effected at such rate of exchange as the Board may determine.
- (D) If, in the opinion of the Board, any dividend or other distribution in respect of shares or any other payment to be made by the Company to any shareholder is of such a small amount as to make payment to that shareholder in the relevant currency impracticable or unduly expensive either for the Company or the shareholder then such dividend or other distribution or other payment may, at the discretion of the Board, be paid or made in the currency of the country of the relevant shareholder (as indicated by the address of such shareholder on the register).
- 149. Notice of the declaration of an interim dividend shall be given by Advertisement in the Relevant Territory and in such other territory or territories as the Board may determine and in such manner as the Board shall determine.
- 150. No dividend or other moneys payable on or in respect of a share shall bear No interest on dividend dividend
- 151. Whenever the Board or the Company in general meeting has resolved that a dividend be paid or declared, the Board may further resolve that such dividend be satisfied wholly or in part by the distribution of specific assets of any kind and in particular of paid up shares, debentures or warrants to subscribe for securities of the Company or any other company, or in any one or more of such ways, with or without offering any rights to shareholders to

Dividend not to be paid out of capital/ Distribution of contributed surplus elect to receive such dividend in cash, and where any difficulty arises in regard to the distribution the Board may settle the same as it thinks expedient, and in particular may disregard fractional entitlements or round the same up or down, and may fix the value for distribution of such specific assets, or any part thereof, and may determine that cash payments shall be made to any shareholders upon the footing of the value so fixed in order to adjust the rights of all parties and may determine that fractional entitlements shall be aggregated and sold and the benefit shall accrue to the Company rather than to the shareholders concerned, and may vest any such specific assets in trustees as may seem expedient to the Board and may appoint any person to sign any requisite instruments of transfer and other documents on behalf of the persons entitled to the dividend and such appointment shall be effective. Where requisite, the Board may appoint any person to sign a contract on behalf of the persons entitled to the dividend and such appointment shall be effective. The Board may resolve that no such assets shall be made available or paid to shareholders with registered addresses in any particular territory or territories being a territory or territories where, in the absence of a registration statement or other special formalities, this would or might, in the opinion of the Board, be unlawful or impracticable and in such event the only entitlement of the shareholders aforesaid shall be to receive cash payments as aforesaid. Shareholders affected as a result of the foregoing sentence shall not be or be deemed to be a separate class of shareholders for any purpose whatsoever.

152. (A) Whenever the Board or the Company in general meeting has resolved that a dividend be paid or declared on the share capital of the Company, the Board may further resolve:-

either

- (i) that such dividend be satisfied wholly or in part in the form of an allotment of shares credited as fully paid up on the basis that the shares so allotted shall be of the same class or classes as the class or classes already held by the allottee, provided that the shareholders entitled thereto will be entitled to elect to receive such dividend (or part thereof) in cash in lieu of such allotment. In such case, the following provisions shall apply:-
  - (a) the basis of any such allotment shall be determined by the Board;
  - (b) the Board, after determining the basis of allotment, shall give not less than two (2) weeks' notice in writing to the shareholders of the right of election accorded to them and shall send with such notice forms of election and specify the procedure to be followed and the place at which and the latest date and time by which duly completed forms of election must be lodged in order to be effective;

- (c) the right of election may be exercised in respect of the whole or part of that portion of the dividend in respect of which the right of election has been accorded; and
- (d) the dividend (or that part of the dividend to be satisfied by the allotment of shares as aforesaid) shall not be payable in cash on shares in respect whereof the cash election has not been duly exercised ("the non-elected shares") and in lieu and in satisfaction thereof shares shall be allotted credited as fully paid up to the holders of the non-elected shares on the basis of allotment determined as aforesaid and for such purpose the Board shall capitalise and apply out of any part of the undivided profits of the Company or any part of any of the Company's reserve accounts (including any special account, contributed surplus account, share premium account and capital redemption reserve fund (if there be any such reserve)) as the Board may determine a sum equal to the aggregate nominal amount of the shares to be allotted on such basis and apply the same in paying up in full the appropriate number of shares for allotment and distribution to and amongst the holders of the non-elected shares on such basis.

or

- (ii) that shareholders entitled to such dividend will be entitled to elect to receive an allotment of shares credited as fully paid up in lieu of the whole or such part of the dividend as the Directors may think fit on the basis that the shares so allotted shall be of the same class or classes as the class or classes of shares already held by the allottee. In such case, the following provisions shall apply:-
  - (a) the basis of any such allotment shall be determined by the Board;
  - (b) the Board, after determining the basis of allotment, shall give not less than two (2) weeks' notice in writing to the shareholders of the right of election accorded to them and shall send with such notice forms of election and specify the procedure to be followed and the place at which and the latest date and time by which duly completed forms of election must be lodged in order to be effective;
  - (c) the right of election may be exercised in respect of the whole or part of that portion of the dividend in respect of which the right of election has been accorded; and

- (d) the dividend (or that part of the dividend in respect of which a right of election has been accorded) shall not be payable on shares in respect whereof the share election has been duly exercised ("the elected shares") and in lieu thereof shares shall be allotted credited as fully paid up to the holders of the elected shares on the basis of allotment determined as aforesaid and for such purpose the Board shall capitalise and apply out of any part of the undivided profits of the Company or any part of any of the Company's reserve accounts (including any special account, contributed surplus account, share premium account and capital redemption reserve fund (if there be any such reserve)) as the Board may determine a sum equal to the aggregate nominal amount of the shares to be allotted on such basis and apply the same in paying up in full the appropriate number of shares for allotment and distribution to and amongst the holders of the elected shares on such basis.
- (B) The shares allotted pursuant to the provisions of paragraph (A) of this Bye-Law shall rank pari passu in all respects with the shares then in issue save only as regards participation:-
  - (i) in the relevant dividend (or the right to receive or to elect to receive an allotment of shares in lieu thereof as aforesaid); or
  - (ii) in any other distributions, bonuses or rights paid, made, declared or announced prior to or contemporaneously with the payment or declaration of the relevant dividend.

Unless, contemporaneously with the announcement by the Board of its proposal to apply the provisions of sub-paragraph (i) or (ii) of paragraph (A) of this Bye-Law in relation to the relevant dividend or contemporaneously with its announcement of the distribution, bonus or rights in question, the Board shall specify that the shares to be allotted pursuant to the provisions of paragraph (A) of this Bye-Law shall rank for participation in such distribution, bonus or rights.

(C) The Board may do all acts and things considered necessary or expedient to give effect to any capitalisation pursuant to the provisions of paragraph (A) of this Bye-Law with full power to the Board to make such provisions as they think fit in the case of shares becoming distributable in fractions (including provisions whereby, in whole or in part, fractional entitlements are aggregated and sold and the net proceeds distributed to those entitled, or are disregarded or rounded up or down or whereby the benefit of fractional entitlements accrues to the Company rather than to the shareholders concerned). The Board may authorise any person to enter into on behalf of all shareholders interested an agreement with the Company providing for such capitalisation and matters incidental thereto and any agreement made pursuant to such authority shall be effective and binding on all concerned.

- (D) The Company may upon the recommendation of the Board by Special Resolution resolve in respect of any one particular dividend of the Company that notwithstanding the provisions of paragraph (A) of this Bye-Law a dividend may be satisfied wholly in the form of an allotment of shares credited as fully paid up without offering any right to shareholders to elect to receive such dividend in cash in lieu of such allotment.
- (E) The Board may on any occasion determine that rights of election and the allotment of shares under paragraph (A) of this Bye-Law shall not be made available or made to any shareholders with registered addresses in any territory where in the absence of a registration statement or other special formalities the circulation of an offer of such rights of election or the allotment of shares would or might be unlawful, and in such event the provisions aforesaid shall be read and construed subject to such determination.
- 153. The Board may, before recommending any dividend, set aside out of the Reserves profits of the Company such sums as it thinks fit as a reserve or reserves which shall, at the discretion of the Board, be applicable for meeting claims on or liabilities of the Company or contingencies or for paying off any loan capital or for equalising dividends or for any other purpose to which the profits of the Company may be properly applied, and pending such application may, at the like discretion, either be employed in the business of the Company or be invested in such investments (other than shares of the Company) as the Board may from time to time think fit, and so that it shall not be necessary to keep any investments constituting the reserve or reserves separate or distinct from any other investments of the Company. The Board may also without placing the same to reserve carry forward any profits which it may think prudent not to distribute by way of dividend.
- 154. Unless and to the extent that the rights attached to any shares or the terms of D issue thereof otherwise provide, all dividends shall (as regards any shares not fully paid throughout the period in respect of which the dividend is paid) be apportioned and paid pro rata according to the amounts paid or credited as paid up on the shares during any portion or portions of the period in respect of which the dividend is paid. For the purposes of this Bye-Law no amount paid on a share in advance of calls shall be treated as paid on the share.
- 155. (A) The Board may retain any dividends or other moneys payable on or in respect dividends of a share upon which the Company has a lien, and may apply the same in or towards satisfaction of the debts, liabilities or engagements in respect of which the lien exists.

Dividends to be paid in proportion to paid up capital

Retention of dividends etc.

- Deduction of The Board may deduct from any dividend or bonus payable to any **(B)** debts shareholder all sums of money (if any) presently payable by him to the Company on account of calls, instalments or otherwise. Dividend and call 156. Any general meeting sanctioning a dividend may make a call on the together shareholders of such amount as the meeting fixes, but so that the call on each shareholder shall not exceed the dividend payable to him, and so that the call shall be made payable at the same time as the dividend, and the dividend may, if so arranged between the Company and the shareholder, be set off against the call. Effect of transfer 157. A transfer of shares shall not pass the right to any dividend or bonus declared thereon before the registration of the transfer. Receipt for 158. If two (2) or more persons are registered as joint holders of any share, any dividends by joint one of such persons may give effectual receipts for any dividends, interim holders of share dividends or bonuses and other moneys payable in respect of such shares. 159. Payment by post Unless otherwise directed by the Board, any dividend or bonus may be paid by cheque or warrant sent through the post to the registered address of the shareholder entitled, or, in case of joint holders, to the registered address of the joint holder whose name stands first in the register in respect of the joint holding or to such person and to such address as the holder or joint holders may in writing direct. Every cheque or warrant so sent shall be made payable to the order of the person to whom it is sent, and the payment of any such cheque or warrant shall operate as a good discharge to the Company in respect of the dividend and/or bonus represented thereby, notwithstanding that it may subsequently appear that the same has been stolen or that any endorsement thereon has been forged. Unclaimed dividend 160. All dividends or bonuses unclaimed for one (1) year after having been declared may be invested or otherwise made use of by the Board for the benefit of the Company until claimed and the Company shall not be constituted a trustee in respect thereof. All dividends or bonuses unclaimed
- 161. Any resolution declaring a dividend on shares of any class, whether a resolution of the Company in general meeting or a resolution of the Directors, may specify that the same shall be payable or made to the persons registered as the holder of such shares at the close of business on a particular date, notwithstanding that it may be a date prior to that on which the resolution is passed, and thereupon the dividend or other distribution shall be payable or made to them in accordance with their respective holdings so registered, but without prejudice to the rights inter se in respect of such dividend or other distribution between the transferors and transferees of any such shares. The

for six (6) years after having been declared may be forfeited by the Board and

shall revert to the Company.

provisions of this Bye-Law shall mutatis mutandis apply to bonuses, capitalisation issues, distributions of realised capital profits or offers or grants made by the Company to the shareholders.

### DISTRIBUTION OF REALISED CAPITAL PROFITS

Distribution of 162. The Company in general meeting may at any time and from time to time realised capital resolve that any surplus moneys in the hands of the Company representing profits capital profits arising from moneys received or recovered in respect of or arising from the realisation of any capital assets of the Company or any investments representing the same and not required for the payment or provision of any fixed preferential dividend instead of being applied in the purchase of any other capital assets or for other capital purposes be distributed amongst the ordinary shareholders on the footing that they receive the same as capital and in the shares and proportions in which they would have been entitled to receive the same if it had been distributed by way of dividend, provided that no such profits as aforesaid shall be so distributed unless there shall remain in the hands of the Company a sufficiency of other assets to answer in full the whole of the liabilities and paid-up share capital of the Company for the time being.

### **ANNUAL RETURNS**

163 The Board shall make or cause to be made such annual or other returns or Annual Returns filings as may be required to be made in accordance with the Statutes.

#### ACCOUNTS

- Accounts to be 164. The Board shall cause true accounts to be kept of the sums of money received kept and expended by the Company, and the matters in respect of which such receipts and expenditure take place; and of the property, assets, credits and liabilities of the Company and of all other matters required by the Statutes or necessary to give a true and fair view of the state of the Company's affairs and to show and explain its transactions.
- Where accounts to 165. The books of account shall be kept at the Head Office or at such other place be kept or places as the Board thinks fit and shall always be open to the inspection of the Directors provided that such records as are required by the Statutes shall also be kept at the Registered Office.
- Inspection by 166. No shareholder (not being a Director) or other person shall have any right of shareholders inspecting any account or book or document of the Company except as conferred by the Statutes or ordered by a court of competent jurisdiction or authorised by the Board or the Company in general meeting.

- 167. (A) The Board shall from time to time cause to be prepared, kept and laid before the Company at its annual general meeting such profit and loss accounts, balance sheets, group accounts (if any) and reports as are required by the Statutes for five (5) years from the date on which they were prepared (or such other period as may be required under the Statutes). The interval between the close of a financial year of the Company and the date of the Company's annual general meeting shall not exceed four (4) months, or such other period as may be prescribed by the Designated Stock Exchange.
  - (B) Every balance sheet of the Company shall be signed on behalf of the Board by two (2) of the Directors and a copy of every balance sheet (including every document required by law to be comprised therein or annexed thereto) and profit and loss account which is to be laid before the Company at its annual general meeting, together with a copy of the Directors' report and a copy of the Auditors' report, shall not less than fourteen (14) days before the date of the meeting be sent to every shareholder of, and every holder of debentures of, the Company and every other person entitled to receive notices of general meetings of the Company under the provisions of the Companies Act or these Bye-Laws, provided that this Bye-Law shall not require a copy of those documents to be sent to any person of whose address the Company is not aware or to more than one of the joint holders of any shares or debentures, but any shareholder or holder of debentures to whom a copy of those documents has not been sent shall be entitled to receive a copy free of charge on application at the Head Office or the Registration Office. If all or any of the shares or debentures of the Company shall for the time being be (with the consent of the Company) listed or dealt in on any stock exchange, there shall be forwarded to the appropriate officer of such stock exchange such number of copies of such documents as may for the time being be required under its regulations or practice.

### AUDITORS

- 168. (A) Auditors shall be appointed and the terms and tenure of such appointment and their duties at all times regulated in accordance with the provisions of the Companies Act.
  - (B) The Company shall at each annual general meeting appoint one (1) or more firms of auditors to hold office until the conclusion of the next annual general meeting, but if an appointment is not made, the Auditors in office shall continue in office until a successor is appointed. A Director, officer or employee of the Company or of any of its subsidiaries or a partner, officer or employee of any such Director, officer or employee shall not be capable of being appointed Auditors of the Company. The Board may fill any casual vacancy in the office of Auditors, but while any such vacancy continues the surviving or continuing Auditors (if any) may act. Subject as otherwise

Annual profit and loss account and balance sheet

Annual report of Directors and balance sheet to be sent to shareholders

Appointment of Auditors

provided by the Companies Act, the remuneration of the Auditors shall be fixed by or on the authority of the Company in the annual general meeting except that in any particular year the Company in general meeting may delegate the fixing of such remuneration to the Board and the remuneration of any Auditors appointed to fill any casual vacancy may be fixed by the Directors.

- 169. The Auditors shall have a right of access at all times to the books and accounts and vouchers of the Company and shall be entitled to require from the Directors and officers of the Company such information as may be necessary for the performance of his or their duties, and the Auditors shall make a report to the shareholders on the accounts examined by them and on every balance sheet, consolidated balance sheet and consolidated profit and loss account intended to be laid before the Company in the annual general meeting during their tenure of office as required by the Statutes.
- 170. A person other than the retiring Auditors shall not be capable of being appointed Auditors at an annual general meeting unless notice of an intention to nominate that person to the office of Auditors has been given to the Company not less than fourteen (14) days before the annual general meeting, and the Company shall send a copy of any such notice to the retiring Auditors and shall give notice thereof to the shareholders not less than seven (7) days before the annual general meeting provided that the above requirements may be waived by notice in writing by the retiring Auditors to the Secretary provided that if after a notice of the intention to nominate Auditors has been so given an annual general meeting is called for a date fourteen (14) days or less after that notice has been given, the notice, though not given within the time required by this Bye-Law, shall be deemed to have been properly given for the purposes thereof, and the notice to be sent or given by the Company may instead of being sent or given within the time required by this provision be sent or given at the same time as the notice of the annual general meeting.
- 171. Subject to the provisions of the Companies Act, all acts done by any person determined approximate the company, be valid, notwithstanding that there was some defect in their appointment or that they were at the time of their appointment not qualified for appointment or subsequently became disqualified.

# NOTICES

(A) Any notice or document to be given or issued under these Bye-Laws shall be Service of notices in writing, and may be served by the Company on any shareholder either personally or by sending it through the post in a prepaid envelope or wrapper addressed to such shareholder at his registered address as appearing in the register or by delivering or leaving it at such registered address as aforesaid or (if he has no registered address within Singapore) at any other address within

Auditors to have right of access to books and accounts

Appointment of auditors other than retiring auditors

Defect of appointment

Singapore supplied by him to the Company for the purpose (in the case of a notice) by advertisement in the Newspapers or in accordance with the requirements of the Designated Stock Exchange or by way of announcement on any Designated Stock Exchange, in each case to the extent permitted by the Statutes and the rules or regulations of a Designated Stock Exchange (for so long as the shares of the Company are listed on such Designated Stock Exchange). In the case of joint holders of a share, all notices and documents shall be given to the joint holder whose name stands first in the register and notice and documents so given shall be sufficient notice to all the joint holders. For such purpose, a joint holder having no registered address in Singapore and not having supplied an address within Singapore for the service of notices shall be disregarded.

- (B) Without prejudice to the provisions of Bye-Law 172(A), but subject otherwise to the applicable Statutes and the rules or regulations of a Designated Stock Exchange (where applicable) relating to electronic communication, any notice or document (including without limitation the Financial Statements) may be given, sent or served:-
  - (i) by transmitting it by electronic means (including facsimile and electronic mail) to any such address or number supplied by the shareholder to the Company for the giving of notice to him; or
  - (ii) by making it available on a website prescribed by the Company from time to time,

unless otherwise provided under any applicable Statutes and the rules or regulations of the Designated Stock Exchange (if applicable).

- (C) For the purposes of Bye-Law 172(B), it shall be deemed that a shareholder has given implied consent to receive such notice or document by way of such electronic communication and shall not have a right to elect to receive a physical copy of such notice or document, unless provided under any other applicable Statutes or the rules or regulations of the Designated Stock Exchange.
- (D) Where a notice or document is given, sent or served to a shareholder by making it available on a website pursuant to Bye-Law 172(B), the Company shall give separate notice to that shareholder of the publication of the notice or document on that website and the matter in which the notice or document may be accessed by any one (1) or more of the following means:
  - i. by sending such separate notice to that shareholder personally or through the post pursuant to Bye-Law 173(A); or

- ii. by sending such separate notice to that shareholder using electronic communication to his current address pursuant to Bye-Law 173(B)(ii);
- iii. by way of advertisement in the daily press; and/or
- iv. by way of announcement on any Designated Stock Exchange.
- (E) A shareholder who (having no registered address within Singapore) has not supplied to the Company an address within Singapore for the service of notices shall not be entitled to receive notices or any other documents from the Company.
- 173. Shareholders out Any shareholder whose registered address is outside the Relevant Territory may notify the Company in writing of an address in the Relevant Territory which for the purpose of service of notice shall be deemed to be his registered address. Where the registered address of the shareholder is outside the Relevant Territory, notice, if given through the post, shall be sent by prepaid airmail letter.
- 174. (A) Any notice sent by post shall be deemed to have been served on the day following that on which the envelope or wrapper containing the same is put into a post office situated within the Relevant Territory and in proving such service it shall be sufficient to prove that the envelope or wrapper containing the notice was properly prepaid, addressed and put into such post office and a certificate in writing signed by the Secretary or other person appointed by the Board that the envelope or wrapper containing the notice was so addressed and put into such post office shall be conclusive evidence thereof.
  - Where a notice or document is given, sent or served by electronic **(B)** communication:
    - to the current address of a person pursuant to Bye-Law 172(A), it shall (i) be deemed to have been duly given, sent or served at the time of transmission of the electronic communication by the email server or facility operated by the Company or its service provider to the current address of such person (notwithstanding any delayed receipt, nondelivery or "returned mail" reply message or any other error message indicating that the electronic communication was delayed or not successfully sent); and
    - by making it available on a website pursuant to Bye-Law 172(D), it (ii) shall be deemed to have been duly given, sent or served on the date on which the notice or document is first made available on the website.

unless otherwise provided under the rules or regulations of the Designated Stock Exchange (if applicable).

of the Relevant Territory

When notice by post deemed to be served

- 175. A notice may be given by the Company to the person entitled to a share in consequence of the death, mental disorder or bankruptcy of a shareholder by sending it through the post in a prepaid envelope or wrapper addressed to him by name, or by the title or representative of the deceased, or trustee of the bankrupt, or by any like description, at the address, if any, supplied for the purpose by the person claiming to be so entitled, or (until such an address has been so supplied) by giving the notice in any manner in which the same might have been given if the death, mental disorder or bankruptcy had not occurred.
- 176. Any person who by operation of law, transfer or other means whatsoever shall become entitled to any share shall be bound by every notice in respect of such share which prior to his name and address being entered on the register shall have been duly given to the person from whom he derives his title to such share.
- 177. Any notice or document delivered or sent by post to, or left at the registered address of any shareholder or (if he has no registered address within Singapore) at any other address within Singapore supplied by him in pursuance of these presents, shall notwithstanding that such shareholder be then deceased or bankrupt and whether or not the Company has notice of his death or bankruptcy, be deemed to have been duly served in respect of any registered shares whether held solely or jointly with other persons by such shareholder until some other person be registered in his stead as the holder or joint holder thereof, and such service shall for all purposes of these presents be deemed a sufficient service of such notice or document on his personal representatives and all persons (if any) jointly interested with him in any such shares.
- 178. (A) The signature to any notice to be given by the Company may be written or signed printed.
  - **(B)** For the purposes of these Bye-laws, a cable or telex or facsimile transmission message purporting to come from a holder of shares or, as the case may be, a Director or alternate Director, or, in the case of a corporation which is a holder of shares from a director or the secretary whereof or a duly appointed attorney or duly authorised representative thereof for it and on its behalf, shall in the absence of express evidence to the contrary available to the person relying thereon at the relevant time be deemed to be a document or instrument in writing signed by such holder or Director or alternate Director in the terms in which it is received.

# WINDING-UP

179. A resolution that the Company be wound up by the Court or be wound up voluntarily shall be a Special Resolution.

Modes of winding-up

Service of notice to persons entitled on death, mental disorder or bankruptcy

Transferee to be bound by prior notices

Notice valid though shareholder deceased, bankrupt

How notice to be

Distribution of assets in windingup

- special terms and conditions, so that, as nearly as may be, the losses shall be borne by the shareholders in proportion to the capital paid up on the shares Assets may be
- held by them respectively. 181. (A) If the Company shall be wound up (whether the liquidation is voluntary or distributed in ordered by the Court) the liquidator may, with the sanction of a Special specie Resolution, divide among the shareholders in specie or kind the whole or any part of the assets of the Company whether the assets shall consist of property of one kind or shall consist of properties of different kinds and the liquidator may, for such purpose, set such value as he deems fair upon any one (1) or more class or classes of property to be divided as aforesaid and may determine how such division shall be carried out as between the shareholders or different classes of shareholders and the shareholders within each class. The liquidator may, with the like sanction, vest any part of the assets in trustees upon such trusts for the benefit of shareholders as the liquidator, with the like sanction, shall think fit, but so that no shareholder shall be compelled to accept any shares or other assets upon which there is a liability.

If the Company shall be wound up, the surplus assets remaining after payment

to all creditors shall be divided among the shareholders in proportion to the

capital paid up on the shares held by them respectively, and if such surplus assets shall be insufficient to repay the whole of the paid up capital, they shall be distributed subject to the rights of any shares which may be issued on

180.

**(B)** On a voluntary winding-up of the Company, no commission or fee shall be paid to a liquidator without the prior approval of the shareholders in general meeting. The amount of such commission or fee shall be notified to all shareholders not less than seven (7) days, prior to the general meeting at which it is to be considered,

## **INDEMNITY**

Indemnity 182. Save and except so far as the provisions of this Bye-Law shall be avoided by any provisions of the Statutes, the Directors, Managing Directors, alternate Directors, Auditors, Secretary and other officers for the time being of the Company and the trustees (if any) for the time being acting in relation to any of the affairs of the Company, and their respective executors or administrators, shall be indemnified and secured harmless out of the assets of the Company from and against all actions, costs, charges, losses, damages and expenses which they or any of them, their or any of their executors or administrators, shall or may incur or sustain by reason of any act done, concurred in or omitted in or about the execution of their duty or supposed duty in their respective offices or trusts, except such (if any) as they shall incur or sustain through their own wilful neglect or default, fraud and dishonesty respectively, and none of them shall be answerable for the acts, receipts, neglects or defaults of any other of them, or for joining in any receipt

for the sake of conformity, or for any bankers or other persons with whom any moneys or effects of the Company shall be lodged or deposited for safe custody, or for the insufficiency or deficiency of any security upon which any moneys of the Company shall be placed out or invested, or for any other loss, misfortune or damage which may happen in the execution of their respective offices or trusts, or in relation thereto, except as the same shall happen by or through their own wilful neglect or default, fraud and dishonesty respectively.

### **RESIDENT REPRESENTATIVE**

183. Pursuant to the provisions of the Statutes, the Board shall, for so long as the Company does not have a quorum of Directors ordinarily resident in Bermuda, appoint a Resident Representative as defined in the Statutes, to act on its behalf in Bermuda and to maintain all such records as may be required by the Statutes to be maintained in Bermuda and to make all necessary filings with the Ministry of Finance and Registrar of Companies in Bermuda as may be required by the Statutes and to fix his or their or its remuneration either by way of salary or fee for the period of the Resident Representative's service to the Company.

# **MAINTENANCE OF RECORDS**

- Maintenance of 184. The Company shall keep at the office of its Resident Representative, in Records accordance with the provisions of the Statutes, the following:-
  - (i) minutes of all proceedings of general meetings of the Company;
  - (ii) all financial statements required to be prepared by the Company under the Companies Act together with the Auditors' report thereon;
  - (iii) all records of account required by Section 83 of the Companies Act to be kept in Bermuda; and
  - (iv) all such documents as may be required in order to provide evidence of the continued listing of the Company on an appointed stock exchange within the meaning of the Companies Act.

#### **RECORD DATES**

185. Notwithstanding any other provision of these Bye-Laws the Company or the Board may fix any date as the record date for any dividend, distribution, allotment or issue and such record date may be on or at any time before or after any date on which such dividend, distribution, allotment or issue is declared, paid or made.

Resident Representative

# THE STOCK

- 186. The following provisions shall have effect at any time and from time to time that they are not prohibited or inconsistent with the Statutes:
  - (1) The Company may by Ordinary Resolution convert any paid up shares into stock, and may from time to time by like resolution reconvert any stock into paid up shares of any denomination.
  - (2) The holders of stock may transfer the same or any part thereof in the same manner, and subject to the same regulations as and subject to which the shares from which the stock arose might prior to conversion have been transferred or as near thereto as circumstances admit, but the Directors may from time to time, if they think fit, fix the minimum amount of stock transferable and restrict or forbid the transfer of fractions of that minimum, but so that such minimum shall not exceed the nominal amount of the shares from which the stock arose. No warrants to bearer shall be issued in respect of any stock.
  - (3) The holders of stock shall, according to the amount of the stock held by them, have the same rights, privileges and advantages as regards dividends, participation in assets on a winding-up, voting at meetings, and other matters, as if they held the shares from which the stock arose, but no such privilege or advantage (except participation in the dividends and profits of the Company) shall be conferred by an amount of stock which would not, if existing in shares, have conferred such privilege or advantage.
  - (4) Such of the provisions of these Bye-Laws as are applicable to paid up shares shall apply to stock, and the words "share" and "shareholder" therein shall include "stock" and "stockholder".

# **INFORMATION**

187. Subject to the Securities and Futures Act, the Statutes and the listing rules and/or the requirements of the Designated Stock Exchange, no shareholder shall be entitled to require discovery of or any information in respect of any detail of the Company's trading or any matter which is or may be in the nature of a trade secret or secret process which may relate to the conduct of the business of the Company and which in the opinion of the Directors it will be inexpedient in the interests of the shareholders of the Company to communicate to the public.

# NOTIFICATION OF SHAREHOLDINGS BY DIRECTORS AND SUBSTANTIAL SHAREHOLDERS

- 188. (A) For so long as the shares of the Company are listed on the Designated Stock Exchange, each Director shall, upon his appointment to the Board, and the Chief Executive Officer of the Company (if he is not a Director) shall, upon his appointment, give an undertaking to the Company that, for so long as he remains a Director or the Chief Executive Officer (as the case may be), he shall forthwith notify the Secretary of the particulars of the shares beneficially owned by him at the time of his appointment and of any change in such particulars and comply with his obligations under Part VII (Disclosure of Interests) of the Securities and Futures Act.
  - (B) For so long as the shares of the Company are listed on the Designated Stock Exchange, each shareholder shall comply with its obligations under Part VII (Disclosure of Interests) of the Securities and Futures Act.
  - (C) For so long as the shares of the Company are listed on the Designated Stock Exchange, the provisions of the Securities and Futures Act shall apply.

# **TAKE-OVER**

189. For so long as the shares of the Company are listed on the Designated Stock Exchange, the provisions of Sections 138, 139 and 140 of the Securities and Futures Act, Section 215 of the Singapore Companies Act, and the Singapore Code on Take-overs and Mergers, including any amendment, modification, revision, variation or re-enactment thereof, shall apply, mutatis mutandis, to all take-over offers for the Company.